



Joseph P. Vona Academic Annex
2083 Lawrenceville Road
Lawrenceville, NJ 08648-3099
T 609-895-5492
F 609-895-5507
www.rider.edu

Audiobook Software Request Form

Please complete this form and return it to Services for Students with Disabilities, Academic Annex Room #8. The office will contact you when the software is ready to download. Your request may take a few days to process.

Student Name _____ **Student ID#** _____

Student Phone # _____ **Student E-Mail** _____

Student Birth Date: _____ **Laptop Operating System** (circle one): Mac Windows

Learning Ally requires birthdate to order software. Forms missing this information cannot be processed.

In order to download audiobooks onto your laptop, Services for Students with Disabilities must download two programs onto your laptop.

- Learning Ally Download Manager – allows us to download your requested audiobooks to your laptop
- ReadHear software - allows you to listen to the audiobooks

While we have not experienced any issues in the past, neither Services for Students with Disabilities nor Rider University is responsible for anything that may happen to your computer following the download and installation of the above listed programs and your audiobooks. By signing this form, you agree to this statement. If you have any questions regarding this process, please ask a member of the Services for Students with Disabilities staff.

Student Signature _____

Date _____

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For office use only

Date Received _____

Date Ordered _____

Date Downloaded _____

Staff Signature _____