Observer: ____________________________  Tutor: ______________________________

Date: ___________  Center: SI  TS  WL  Course: _____________  Number Attending: _____

Does the tutor/SI leader…  How?

1. Create a comfortable learning environment  □ Build rapport/small talk  □ Uses students’ names
   □ Affirm/Reinforce
   □ Reflective Listening

2. Structure the learning session  □ Identify session  □ Agenda on board
   □ Review prior class or session  □ Breakdown concepts
   □ Opening Activity
   □ Closing Activity/

3. Utilize active questioning and listening strategies  □ Open-end questions  □ Levels:
   □ Probing questions  □ Knowledge
   □ Prodding questions  □ Comprehension
   □ Rephrasing  □ Application
   □ Redirecting  □ Analysis
   □ Avoids re-lecturing  □ Synthesis
   □ Good use of wait time  □ Evaluation

4. Encourage student independence  □ Model
   □ Surrender pen/markers  □ Asks for volunteers
   □ Praise the process  □ Check for understanding

5. Facilitate collaborative learning strategies or activities  □ Think/pair/share
   □ Jigsaw
   □ Group activity
   □ Games
   □ Other

6. Introduce and model study and/or writing strategies  YES  NO  SOMEWHAT
   Strategies:

7. Involve students in creating their own review materials  □ Think aloud
   □ Study guide
   □ Graphic organizer
   □ Computer resources
   □ Other:

8. Adhere to ethical tutoring guidelines  YES  NO  SOMEWHAT

Strengths:

__________________________________________________________________________________

__________________________________________________________________________________

Suggestions: __________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________