



Office use Only:

Westminster Choir College

Request for Transcript

The University does not fax or email transcripts
Incomplete forms will not be processed
PLEASE PRINT CLEARLY

Please Note: * There is no charge for transcripts and the request is usually filled within 5 working days after we get your written Authorization. During peak registration periods, such as late August, early September and January, it may take longer to process your request.

STUDENT ID # (or last 4 digits of SSN) _____ DATES ATTENDED/GRADUATED _____

STUDENT'S CURRENT NAME (Please Print) _____ Date of Birth _____

All Previous name(s) _____

STUDENT'S SIGNATURE _____ DATE _____
Your signature authorizes Rider University to release your transcripts to those designated below.

PERMANENT /MAILING ADDRESS _____

PHONE _____ EMAIL _____

- _____ Send Now
- _____ Send after fall/spring/summer (circle one) semester's grades have been posted.
- _____ Send after degree has been awarded (4-5 weeks after commencement).

<div style="border: 1px solid black; width: 100px; height: 40px; margin-bottom: 5px;"></div> <p>_____ Official _____ Unofficial _____ # of copies</p> <p>Mail to: _____ _____ _____</p> <p>Special Notes: _____</p>	<div style="border: 1px solid black; width: 100px; height: 40px; margin-bottom: 5px;"></div> <p>_____ Official _____ Unofficial _____ # of copies</p> <p>Mail to: _____ _____ _____</p> <p>Special Notes: _____</p>
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Return this form to : Westminster Choir College: **Office of the Registrar * 101 Walnut Lane * Princeton, NJ 08540**
Or fax to the Office of the Registrar at **(609) 279-0694**

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