

Thank you for your interest in the GLASS Mentor program. The goal of this program is to match current Rider students with incoming freshmen to assist with their transition to college life. Mentors will be expected to provide social, academic, and procedural guidance to their mentees. The ideal mentor will be encouraging, supportive and committed to fostering an environment that contributes to the success of first-year students.

# GLASS MENTOR PROGRAM APPLICATION PACKET

## CONTENTS OF PACKET:

Peer Responsibilities

Mission Statement

How to Apply

Application Form

Faculty/Staff Recommendation Form



College of Liberal Arts,  
Education, and Sciences

### **GLASS Mentoring**

Rider GLASS Mentoring involves, experienced Rider students helping new incoming freshmen with their transition to college by providing support (including social, academic, procedural), motivation and encouragement with a willingness to commit, listen and care.

### **GLASS Mentor Responsibilities – Overview**

Rider GLASS Mentors assist their Mentees by helping them navigate their way through the campus community and guiding them toward becoming active members of the Rider family. As a Mentor, you will have the opportunity to develop your own leadership skills and become more involved in campus life. More importantly, through your motivation and encouragement you will be helping to foster an environment that contributes to the academic success of your Mentee.

### **GLASS Mentor Responsibilities – Detailed**

- ❖ Be available for your Mentee to contact you prior to start of Fall semester – you will be matched with your mentee following one of the summer freshmen orientation sessions.
- ❖ Be available to your Mentee throughout the semester
- ❖ Attend mandatory training sessions and Mentor/Mentee group activities
- ❖ Hold a required number of meetings (TBD) with you Mentee
- ❖ Assist your Mentee with academic and social elements
- ❖ Help your Mentee become aware of Rider’s academic support resources
- ❖ Help your Mentee to become familiar with the layout of the campus.
- ❖ Represent Rider in both a positive and professional manner

### **Required Knowledge and Skills**

- ❖ Know the layout of the campus
- ❖ Be familiar with Rider’s academic resources (tutoring, Student Success Center, library, etc.)
- ❖ Be familiar with Rider’s policies and procedures (registration, green lighting, course withdrawal, add/drop, etc.)
- ❖ Be flexible, friendly, enthusiastic, and encouraging

### GLASS Mentor Qualifications

- ❖ Must be a current and active Rider student
- ❖ Freshmen must have 2.75 or higher cumulative GPA
- ❖ Sophomores and Juniors must have a 2.5 or higher cumulative GPA
- ❖ Must be in good disciplinary standing
- ❖ To apply you have completed one full semester at Rider
- ❖ Must commit to all required training and activities
- ❖ Must have good communication skills
- ❖ Must be dedicated to being a GLASS Mentor and a member of the program

### GLASS Mentor Time Commitment

It is important to realize that there is a time commitment involved in being a Rider GLASS Mentor and you must be available to fulfill this commitment. You must be willing to allow your Mentee contact you during the summer months prior to their arrival to the Rider campus. You will be required to attend a group activity with your Mentees and a training session as well as meet with your Mentees on a weekly basis during their first semester and several times a month the following semester.

### Required Events

- ❖ Mandatory GLASS Mentor training
- ❖ Group Activity Dates and events

### GLASS Mentor Program Mission Statement

The GLASS (General Liberal Arts and Sciences Students; undeclared major) GLASS Mentor Program connects entering freshmen with successful and experienced upper level students to assist them in their transition to Rider. The GLASS Mentor experience will provide motivation, encouragement and support to help foster an environment that contributes to the academic success of the new Rider student.

### HOW TO APPLY

1. Pick up an Application Packet:
  - ❖ LAS Dean's Office, Fine Arts 207
  - ❖ Attached to Invite E-mail
2. Applications are due by Friday, March 20, 2015
3. The completed Application includes
  - ❖ Application Form with signature
  - ❖ Recommendation Form – Filled out by Faculty or Staff Member
4. Required Steps
  - ❖ Completed GLASS Mentor Application Packet (submission of required forms and recommendations)
  - ❖ Meeting with GLASS Mentor Program Coordinators

The GLASS Mentor selection process will be based on applications and interview with the Program Coordinators. Once your application is received and goes through the screening process you will be contacted for an interview. All GLASS Mentors will be required to attend a mandatory training session, group meetings and end of year celebration.

5. **HAVE QUESTIONS?** Contact Ms. Marriott, Liberal Arts and Sciences Dean's Office (609) 895-5454 or e-mail her at [Marriott@rider.edu](mailto:Marriott@rider.edu).

## GLASS Mentor Program

---

**GLASS Mentor Application Form**

**Deadline: Friday, March 20, 2015**

*Thank you for taking the first step in becoming a GLASS Mentor to an entering freshman student. Please complete this form and submit it. Your recommendation can be submitted once completed.*

*Please type or print.*

**Name:** \_\_\_\_\_

**Class Year:** \_\_\_\_\_ **Current Cumulative GPA:** \_\_\_\_\_ *(will be verified)*

**Major:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Cell Phone Number:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Campus Address:** \_\_\_\_\_

**If Commuter, off-campus address:** \_\_\_\_\_

My signature below serves as permission for the GLASS Mentor Program Coordinators to verify my GPA and acknowledges that I will attend all required training sessions and activities. It also serves as permission to provide my selected mentee with the e-mail and phone contact information I provided.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## GLASS Mentor Program

### Faculty/Staff GLASS Mentor Recommendation Form

**Deadline: Friday, March 20, 2015**

The student requesting this recommendation is applying to be a mentor in the Rider GLASS Mentor Program for the upcoming academic year. If accepted, she/he will assist new freshmen with their transition to Rider.

Confidential

Please fill out the following information to the best of your ability and return to the student in a sealed envelope, **OR** interoffice or sealed envelope to:

Terri Marriott  
GLASS Mentor Program Director  
Fine Arts 207, x5454

Student's Name: \_\_\_\_\_

Your Name: \_\_\_\_\_ Campus Extension: \_\_\_\_\_

Position: \_\_\_\_\_

Academic School/Department: \_\_\_\_\_

How do you Know Student: \_\_\_\_\_

Please provide feedback on the following competencies of the student (1Weak – 5 Very Strong)

Leadership	1	2	3	4	5	N/A
Communication	1	2	3	4	5	N/A
Dedication to academic studies	1	2	3	4	5	N/A
Relates to other students	1	2	3	4	5	N/A
Acts as a good role model	1	2	3	4	5	N/A
Shows initiative	1	2	3	4	5	N/A

Do you have any reservations with this student serving as a GLASS Mentor? Yes\_\_ No\_\_

Additional Comments?

\_\_\_\_\_

\_\_\_\_\_