

Entrepreneur Associate Program

The [Uncommon Individual Foundation](#) is looking for 3 fall entrepreneur associates to work with members of our entrepreneur program. This unique hands-on work experience is designed to connect talented students with high impact entrepreneurs.

The mission of the Entrepreneur Educational and Developmental Program is to select, mentor, and accelerate high-impact entrepreneurs in Philadelphia and the surrounding area in order to foster corporate expansion, facilitate job creation, and catalyze local economic growth. UIF provides selected entrepreneurs with resources including office space, consulting, mentoring, networking, prototyping technology, and intern hours.

What you will do:

You will support our entrepreneurs on tasks that include:

- Listening to pitches of entrepreneurs applying to the program (similar to Shark Tank)
- Evaluating businesses
- Market analysis and market research
- Social media management
- Marketing strategy and planning
- Membership management
- Website management
- Revise existing business plans and draft new ones
- Contributing to brainstorming sessions
- Organizational archiving and planning
- Grant & venture capital research

Some of the responsibilities are likely to evolve and change throughout this experience because many of the entrepreneur projects are new. You **must** be flexible and comfortable with working on different projects.

Requirements:

- 3.00 GPA
- College sophomore, junior, or senior

What makes a good candidate:

- Strong organizational & time management skills
- Willingness to take the lead on projects
- Strong interpersonal, analytical and communication skills
- Demonstrated ability to manage multiple projects and priorities; attention to detail
- Positive attitude; team player
- Sense of humor

Why:

- Rare hands-on experience with entrepreneurs in a variety of fields growing their business.
- Freedom to prioritize projects
- Mentoring from UIF staff and the entrepreneurs that are part of the program.
- Collaborative, exciting environment.
- Make your own schedule

When:

Fall Semester, starting as early as August 17th until December 13th
Compensation will be \$10 an hour.
Hours- 15-25 hours. Make your own schedule

Additional information:

To learn more about the entrepreneurs that you might be working with, check out “Meet Our Entrepreneurs” [here](#).

If you would like to hear from a member currently in the program, please reach out and we can connect you.

How to apply:

If you are interested in this position, answer the following [Pre-Interview Screening Questionnaire](#) and send your resume to interns@uif.org