COOPERATING TEACHER STIPEND REQUEST FORM

This form MUST be accompanied by a signed W-9 form.

Please print clearly:

<table>
<thead>
<tr>
<th>SEMESTER &amp; YEAR</th>
<th>STUDENT TEACHER</th>
<th>SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] FALL [ ] SPRING</td>
<td>[ ] Honorarium or [ ] Tuition Remission</td>
<td>[ ] Honorarium or [ ] Tuition Remission</td>
</tr>
<tr>
<td>COOPERATING TEACHER(S)</td>
<td>GRADE LEVEL(S)</td>
<td>CLASS (ie GenEd, SpecEd, Inclusion, ESL, French, etc.)</td>
</tr>
<tr>
<td>[ ] Honorarium or [ ] Tuition Remission</td>
<td>[ ] Honorarium or [ ] Tuition Remission</td>
<td></td>
</tr>
</tbody>
</table>

Honorarium:
The standard honorarium for a cooperating teacher who has a student teacher for the whole semester and is the only cooperating teacher is $250.00. Fractional parts of that honorarium are assigned to cooperating teachers who have a student teacher for fewer than the 15 weeks OR share the duties of cooperating teacher with another teacher.

Tuition Remission (in lieu of an honorarium):
The standard non-transferable, Rider University tuition remission for a cooperating teacher who has a student teacher for the whole semester and is the only cooperating teacher is $600.00. Again, if you choose this option and have a student teacher for half the semester, the tuition remission would be $300. Fractional Tuition Remission(s) apply based on fewer weeks/shared duties. The tuition remission must be used within one calendar year from the end of the semester in which you hosted a student teacher.

[IMPORTANT: In order for the tuition remission to be credited towards your account, please contact certificationoffice@rider.edu or 609-896-5175 to receive and complete a tuition remission form when you register for the course.]

DUE DATES:

Please submit all required paperwork before the end of the semester in which you host a student teacher.

Paperwork may be mailed to the address above, emailed to certificationoffice@rider.edu, or faxed to 609-896-5282.

[Note: In order to receive the Honorarium or Tuition Remission, a signed W-9 form (https://www.irs.gov/pub/irs-pdf/fw9.pdf) MUST be completed and submitted with this form.]