



Registrar's Office
2083 Lawrenceville Road
Lawrenceville, NJ 08648

Phone: 609-896-5066
Fax: 609-895-5447
Email: registrar@rider.edu

Withdrawal from University

Students who wish to withdraw from the University must submit this University Withdrawal form to the Registrar's Office. Withdrawal will be effective upon receipt of the University Withdrawal form. Students who withdraw after the add/drop period, and prior to the end of the semester, will receive a grade of W (Withdrawal) on the transcript for each course in which the student is currently enrolled. Thereafter, students will receive grades as assigned by the instructors.

Students may withdraw from the University for 100% refund of tuition and fees, less any non-refundable fees, prior to the official opening of the semester. Thereafter, students should consult the Refund Policy for impact of charges. Financial Aid recipients should contact the Office of Financial Aid and Scholarships, as withdrawal may reduce financial aid awards, which could result in the student owing funds to the University and/or government, and to discuss loan repayment and exit counseling requirements. For students who wish to return, a Readmission form must be submitted to the Registrar's Office, as readmission is not automatic.

To be completed by the student:

Student ID: _____

Name: _____

Reason: _____

Are you completing the current semester? Yes _____ No _____

Student Signature: _____ Date: _____

Registrar's Office Use Only:

Processed By: _____ Withdrawal Code: _____

Effective Date: _____ Date of Determination: _____