



MEALS **on** WHEELS

MERCER COUNTY

Volunteer Instructions: Food Preparation Shift #1

- 1) Please sign the Volunteer Sign-In Sheet. All personal items can be left in the office.
- 2) Grab a Hair Net and Wash Hands at hand sink
- 3) Bring in Coolers and Hot Bags from Shed and line up in hallway
- 5) Bring All hot bags inside kitchen and take out any hot plates
- 6) Wash hands again at hand sink
- 7) Stack trays by alternating them (22 stacks, 12 trays each)
- 8) Check in with gourmet dining staff member for assignment



MEALS on WHEELS
MERCER COUNTY

Volunteer Instructions: Food Preparation Shift #2

- 1.) Please sign the Volunteer Sign-In Sheet. All personal items can be left in the office.
- 2.) Grab a Hair Net
- 3.) Wash hands at hand sink
- 4.) Check in with gourmet dining employee for assignment



MEALS on WHEELS
MERCER COUNTY

Volunteer Instructions: Equipment Return

- 1.) Please sign the Volunteer Sign-In Sheet. All personal items can be left in the office.
- 2.) Grab a hair net
- 3.) please wash hands at hand sink
- 4.) check in with chef bo for assignment
- 5.) Assignments may include organizing shed, returning hot plates and ice packs, cleaning coolers and hot bags