V4 IDENTITY VERIFICATION FORM

Complete this form only if Rider University notified you that your 2026-2027 FAFSA was selected for V4 identity verification. Rider must verify your identity before it can complete this verification requirement.

STUDENT INFORMATION

Student Name: _____	Bronc ID: _____
Rider Email: _____	Phone: _____

VERIFY YOUR IDENTITY

Choose one of the methods below. Bring or present an original, valid, unexpired government-issued photo ID, such as a U.S. passport, driver's license, or state-issued identification card. A school ID or military ID is not acceptable for this requirement.

☐ IN PERSON (preferred): Visit the Financial Aid Office or One Stop. Walk-ins are accepted. To make an appointment, contact One Stop. An authorized staff member will inspect your ID and retain an annotated copy.

☐ VIDEO APPOINTMENT: If Rider determines you cannot appear in person, arrange a video appointment through One Stop. Present your ID on camera to authorized staff. Rider will retain the required identification documentation.

☐ IN-PERSON NOTARY: If Rider determines you cannot appear in person, complete the separate Notary Identity Verification Acknowledgment (page 2) with a notary public. Submit the signed acknowledgment and a legible copy of the ID shown to the notary. Remote/online notarization is not accepted.

SUBMIT DOCUMENTATION

For the notary option, submit page 2 and a copy of the same identification you presented to the notary. You may use Rider's secure document upload system, deliver documents in person, or send the notarized documents by postal mail. Contact One Stop for secure upload or mailing instructions. Do not send ID copies by ordinary email.

Questions or appointments: One Stop | onestop@rider.edu | 609-896-5360 | Bart Luedeke Center. Rider will provide the appropriate secure upload or mailing instructions.

OFFICE USE ONLY

Verification method: ☐ In person ☐ Video ☐ Notary

Date identity reviewed: _____

ID type: _____

ID expiration: _____

Authorized reviewer: _____

Staff initials: _____

☐ Annotated ID copy retained (date presented and reviewer documented)

☐ For remote method, inability to appear in person determined and documented

☐ Notary acknowledgment and matching ID copy received (if applicable)

Federal identity verification reporting:

☐ 1 In person, no issues ☐ 2 Remote, no issues ☐ 3 Attempted, identity issues ☐ 5 No response/unable to locate

Reported in FAFSA Partner Portal on: _____ Staff: _____

NOTARY IDENTITY VERIFICATION ACKNOWLEDGMENT

For students who cannot appear in person at Rider University and have been authorized to use the notary method for V4 verification. This acknowledgment must be completed before a notary public in person. Remote or online notarization is not acceptable.

STUDENT INFORMATION

Student Name: _____	Bronc ID: _____
Rider Email: _____	Phone: _____

INSTRUCTIONS TO STUDENTS

1. Appear personally before a notary public and present a valid, unexpired government-issued photo ID.

2. Ask the notary to complete the acknowledgment below, including the notarial certificate required by the state where the notarization occurs.

3. Submit this completed page and a legible copy of the same identification presented to the notary to Rider by secure document upload or postal mail. Contact One Stop for submission instructions.

NOTARIAL ACKNOWLEDGEMENT

State/Commonwealth of: _____ County of: _____

On _____ (date), before me, _____ (notary name/title), personally

appeared _____ (student name), whose identity I verified from the following valid,

unexpired government-issued photo identification:

☐ U.S. passport ☐ Driver's license ☐ State-issued photo ID

☐ Other acceptable government-issued photo ID: _____

I certify that the individual named above personally appeared before me, presented the identification described above, and was identified by me through that identification. This statement documents identity verification only and is not a Statement of Educational Purpose.

Notary signature: _____

Printed name of notary: _____

Commission expiration: _____

Notary seal/stamp:

Notary: Attach or substitute the acknowledgment wording required by the law of the jurisdiction where you perform the notarization, if different from the language above. **Do not notarize remotely or online for this federal verification purpose.**