



Cost of Attendance Adjustment Request

Academic year 2026-2027

What this form is for

Rider University assigns a standard Cost of Attendance (COA) using tuition and fees plus reasonable allowances for educational and living expenses. If you have an eligible education-related expense that is higher than the amount included in your 2026-2027 COA, Rider may adjust the applicable COA component on a case-by-case basis. An approved COA increase does not guarantee additional financial aid. Any additional aid depends on your eligibility and applicable program limits.

Important limits

Only reasonable expenses related to your period of enrollment can be considered. Do not include the purchase of a vehicle, consumer debt or credit card payments, fines or late fees, expenses for periods when you are not enrolled, or expenses already fully reimbursed by an employer, agency, insurance plan, scholarship, or other resource. Transportation may include reasonable operating and maintenance costs, but not the purchase of a vehicle.

How to submit

Submit this form and supporting documentation through the One Stop Documents Upload, located on the Student Finances tile in myRider. Questions may be directed to the One Stop Services at onestop@rider.edu or 609-896-5360, Bart Luedeke Center, 1st floor.

Student information

Student name: _____	Bronc ID: _____
Rider email: _____	Phone: _____

1. Period of enrollment covered by this request

☐ fall 2026 ☐ spring 2027 ☐ summer 2027 ☐ Other eligible period: _____

Current living arrangement:

☐ On campus ☐ Off campus ☐ With parent/relative ☐ Other: _____

2. Expense(s) you are requesting Rider to review

Enter the total amount you expect to pay during the period of enrollment. If Rider already includes an allowance for the expense, only the reasonable amount above the standard allowance can increase your COA.

Expense category	Total expected cost	Additional amount requested
Tuition, required fees, course/lab fees not already included	\$ _____	\$ _____
Books, course materials, supplies, or equipment	\$ _____	\$ _____

Expense category	Total expected cost	Additional amount requested
Computer purchase/rental or required technology	\$_____	\$_____
Transportation related to school, work, or required program activity	\$_____	\$_____
Housing and food above the standard allowance	\$_____	\$_____
Child/dependent care during class, study, field work, internship, or commuting time	\$_____	\$_____
Disability-related educational/living expenses not covered by another source	\$_____	\$_____
Approved study abroad expenses	\$_____	\$_____
Required professional license, certification, or first professional credential costs incurred during enrollment	\$_____	\$_____
Cooperative education employment costs	\$_____	\$_____
Other eligible education-related expense	\$_____	\$_____

3. Expense details

Briefly explain why the expense is necessary for your education and how you calculated the amount requested.

4. Additional information for housing/food, dependent care, or transportation

Complete only the sections that apply to your request.

Housing / Food	Monthly rent/mortgage: \$ _____ Monthly utilities: \$ _____ Monthly food: \$ _____ Months covered by request: _____ Do you share costs? ☐ Yes ☐ No Your share: \$ _____
Dependent Care	Number of dependents receiving care: _____ Monthly/weekly cost: \$ _____ Care is needed for: ☐ Class ☐ Study ☐ Field work/internship ☐ Commuting Months/weeks covered: _____
Transportation	Primary transportation: ☐ Personal vehicle ☐ Public transit ☐ Rideshare/other Estimated school/work/program-related cost for enrollment period: \$ _____ Calculation attached: ☐ Yes

5. Supporting documentation

Provide documentation that reasonably supports the amount and educational necessity of the expense. Rider may document exceptional expenses in any reasonable way and may request additional information when needed.

Expense	Examples of documentation
Tuition / required fees / course or lab fees	Rider will verify institutional charges. Provide documentation only if the cost is not visible on your student account or requires explanation.
Books, course materials, supplies, equipment	Itemized receipts, invoices, estimates, or course/program information showing the required items and costs.
Computer / technology	Receipt or current estimate and, when the amount exceeds Rider's standard allowance, information supporting the educational need and reasonable cost. A computer allowance may include an eligible purchase made before the enrollment period for use during the period.
Housing / food	Lease, rental agreement, housing contract, utility records, or other documentation showing your responsibility and expected cost. Rider will verify on-campus charges.
Dependent care	Provider statement, contract, invoice, or other reasonable documentation showing the dependent(s), period of care, and expected cost.
Transportation	Calculation of school/work/program-related transportation costs and, when useful, receipts, transit pass information, mileage/commuting details, parking/toll costs, or repair/maintenance documentation. Vehicle purchase costs cannot be included.
Disability-related expenses	Itemization or other documentation showing expenses reasonably related to the disability that are not provided or reimbursed by insurance or another agency.
Study abroad	Approved program budget or documentation of reasonable study-abroad costs, such as required travel, visa/passport, housing, or other program expenses.

Expense	Examples of documentation
License / certification / first professional credential	Exam, application, license, certification, credential, or related fee information. The cost must be incurred during the period of enrollment.
Other required educational expense	Itemized documentation and, if applicable, a syllabus or statement from the academic department confirming the expense is necessary for your course or program.

6. Student certification

I certify that the expenses listed in this request are true and reasonable estimates of costs I expect to incur during my period of enrollment. I have disclosed any reimbursement or outside resource that will cover these costs. I understand that an approved COA increase does not guarantee additional financial aid and does not require Rider University, the U.S. Department of Education, a lender, or another funding source to provide additional funds.

Student signature: _____ Date: _____

Rider University financial aid use only

Date request received	_____
Enrollment/eligibility	☐ Enrolled/eligible for applicable period ☐ Expense is within period of enrollment
Documentation	☐ Adequate ☐ Additional information requested ☐ Expense verified through Rider records
Other resources	☐ No duplication/reimbursement identified ☐ Adjustment for other resource required
Decision	☐ Approved in full ☐ Approved in part ☐ Denied ☐ No COA change needed
COA action	Original COA: \$ _____ Approved increase: \$ _____ Revised COA: \$ _____
Aid review	☐ Federal aid repackaged/reviewed ☐ State/institutional aid reviewed ☐ Loan options discussed ☐ No additional aid available
Student notified	Date: _____ Method: _____
Reviewer	Name/Initials: _____ Date: _____

COA component adjustment detail:

COA component	Standard allowance	Approved actual/reasonable cost	Increase

FAA rationale, including how the expense is allowable, reasonable, relates to the student's enrollment, and is supported by documentation:
