

# *Checklist for Submission of Grants*

*Federal/State Submission: Prior to submission ensure you access and review forms for the appropriate funding agency (available on website). Also ensure that you are registered in research.gov (for NSF) and grants.gov (for all others)*

*Budget Form*

*Dean/Chair Approval Form*

*Budget Review by Provost  
Office*

*Package Review by Grants  
Team*

## *Private Foundation Submission*

*Meet with Donna Green/  
University Advancement  
team*

*Budget Form*

*Dean/Chair Approval Form*

*Budget Review by Provost  
Office*

*Package Review by  
advancement team*