

## How to Register for ADP

1. Click this link or copy and paste the link in your web browser: <https://wfmgr.adp.com>
2. On the Welcome to ADP screen, click Get Started
3. On the Create Your Account screen, click I have a registration code
4. Enter the registration code: RIDERUNIV-REGISTER and click continue
5. On the Let's Get Started screen, enter your information. Note: your Employee ID is your 9 digit Bronc ID
6. Follow the remaining onscreen prompts to create your account

**Note: Once your account is created click on the initial link above and login with your new user name and password. Your user name should end with @RIDERUNIV**