



## PASS/FAIL GRADING OPTION

Eligible students in the College of Arts and Sciences interested in taking a class pass/fail must complete this form electronically and submit it to the dean's office at [casdean@rider.edu](mailto:casdean@rider.edu) before the end of add period in any term. The dean's office will notify the student once the form has been reviewed and the course has been approved by the department to be offered under the pass/fail option. The student will have until the end of the sixth week of the semester (or equivalent for part term/summer/j-term) to notify the Dean's Office if they decide to change to a regular grading status.

This option is available only to students with a cumulative GPA of no less than 2.5 and who have earned at least 45 credits. The pass/fail option may only be used for elective credits; it will not apply to any courses that are being used to complete a major, minor, or core requirement. The pass/fail option can be used for no more than 2 courses and a maximum of 8 credits. The pass/fail option will be "blind" to the instructor, thus the student's work will not be assessed any differently from other students in the class. A student must earn at least a C in a pass/fail course to receive credit. The pass/fail course will not factor into the GPA and the student's transcript will indicate only a P (pass) or F (fail) for the course.

STUDENT NAME:

\_\_\_\_\_

Last	First	Initial
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BRONC ID: \_\_\_\_\_ MAJOR: \_\_\_\_\_

CREDITS COMPLETED: \_\_\_\_\_ GPA: \_\_\_\_\_ DATE: \_\_\_\_\_

Please indicate the course that you would like to take as Pass/Fail. **A maximum of TWO courses and EIGHT credits total may be taken under the Pass/Fail Option.**

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Subject	Course Number	Section	Credits
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**Please sign below to indicate that you understand the pass/fail policies and procedures.**

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**APPROVALS:**

Student's Dean: \_\_\_\_\_ Date \_\_\_\_\_

**\*WHEN ALL SIGNATURES ARE RECEIVED TAKE THIS FORM TO THE REGISTRAR'S OFFICE.**

Registrar's Office Approval/Date: \_\_\_\_\_