![Rider University logo - 1865] **RIDER**
UNIVERSITY

# CO-OP FOR CREDIT

OVERVIEW: Students that meet departmental requirements may be scheduled for co-op courses with the permission of the faculty sponsor, Departmental/Program Co-Op Coordinator, and the Dean's Office. Students must be junior standing and have a 2.75 cum GPA at time of registration. **The Cooperative Experience Seminar IND-398 and (dept.)-399 Pass/Fail combined cannot exceed 15 credits.**

INSTRUCTIONS: This form must be completed and approved no later than 8 weeks prior to the semester in which the Co-Op will take place. **\*\*No projects will be approved after that time.\*\*** Once all signatures have been received, submit form to the Registrar's Office at registrar@rider.edu

STUDENT NAME: _____

               Last                    First                  Initial

BRONC ID: _____  MAJOR(S): _____

CLASS YEAR: _____ GPA: _____ DATE: _____ SEMESTER/YEAR: _____

**DEPT: _____-399**    **CREDITS FOR PROJECT: _____**

## CO-OP PLACEMENT INFORMATION

Name of Company/Organization: _____

Address of Company/Organization: _____

Title of Student Position: _____

Position Duration Start Date: _____ Estimated End Date: _____ Hours to be worked/week: _____

Name and Title of On-Site Supervisor: _____

Supervisor's Phone: _____   Will you be compensated? ☐ YES  ☐ NO

The following items must be attached to this form:

- A brief description of the company/organization where the Co-Op will take place.
- A description from the sponsoring organization of the Co-Op duties.
- A description of the expected learning outcomes from the Co-Op experience.
- A list of the readings assigned by the faculty supervisor for the Co-Op course.
- A description of the project or paper to be submitted for the faculty evaluation.

## APPROVALS

Student Signature: _____  Date: _____

Faculty Sponsor: _____  Date: _____

Department Coordinator: _____  Date: _____

Associate Dean: _____  Date: _____

Registrar's Office: _____  Date: _____

REV: 9/2022