



RIDER
UNIVERSITY

2021-22

Student Code of Social Conduct

**CODE OF CONDUCT
RESIDENCE LIFE POLICY**

Significance of Accepting Admission to Rider University

By the act of accepting admission to Rider University, students acknowledge and agree to the following:

1. That they will be bound by and comply with all University standards and policies, including but not limited to, those standards and policies set forth in this handbook and in the student catalog. Primary and ultimate responsibility for knowing and conforming to these standards and policies and degree requirements resides with the individual student.
2. The ultimate authority to regulate and maintain order on the University campuses resides with the President and the Board of Trustees; and,
3. The University retains ownership and the exclusive right to use any and all promotional, publicity, and entertainment products (including those produced as course requirement), creations, and activities engaged in by the student while at the university, including but not limited to photographs, television, audio and video recordings, motion pictures, artistic performances and presentations, Internet/web-based productions and sales, and athletic events and all proceeds therefrom.

Students have no right to any payment for participation therein. Students further agree to execute any documents required to confirm or convey to the University all rights outlined in subpart (3) above.

Reservation of Rights

This student Code of Social Conduct is not a contract nor is it an offer to enter into a contract. While every effort is made to ensure the accuracy of the information provided in this document, it must be understood that all policies and procedures described herein are subject to change or elimination at any time without notice or published amendment.

In addition, Rider University reserves the right to make changes at any time, without prior notice, to the policies, procedures and other information, which are described in this document only as a convenience to its readers. Fees and all other charges are subject to change at any time without notice. Students should consult the appropriate academic or administrative department, school, college, or other service provider for currently accurate information on any matters described in this document. Rider University also reserves the right to vary the policies and procedures in this document on a case-by-case basis, as fair and reasonable treatment of interested parties requires in the University's best judgment.

An aerial photograph of a university campus, showing a mix of green trees and modern buildings. A central white path or road cuts through the landscape. The image is in black and white, with a red overlay on the right side where the table of contents is located.

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SECTION I

Code of Conduct



Social Conduct Policy Statements

Freedom of Movement, Speech and University Activities

No disruption of the normal operation of the University will be permitted by any individual or group. Disciplinary action will be taken in the event of any attempt at disruption of the University operation, or in the event of any damage to University property or private property through individual or group protest.

Respect for Others

Respect for the dignity and rights of the individual is expected of all persons. Any Rider student who discriminates against any other community member for reasons of race, color, creed, sexual orientation, age, marital status or national origin shall be subject to disciplinary action.

Code of Social Conduct

Preamble

As an academic community, Rider University is committed to providing an environment in which living and learning can occur. An academic community in which students, faculty administrators, and staff come together in voluntary association differs from other communities. In order to function effectively and to provide a climate in which all members can fulfill their personal and community obligations, guidelines for defining rights and responsibilities within that community must be articulated.

The code that follows attempts to do that by allowing each student the greatest possible freedom consistent with the community's welfare. Violations of the standards of social conduct as defined in these regulations will be adjudicated by the appropriate hearing authority. Enforcement of the Code of Conduct is overseen by the Office of Community Standards, located in the Bart Luedeke Center, Student Affairs Suite, 609-896-5292.

Jurisdiction of the Student Code of Social Conduct

The Student Code of Conduct may apply to any student conduct that occurs on University premises and at University sponsored activities, and also off-campus conduct that adversely affects the University Community or the pursuit of its objectives, including, but not limited to, any off-campus conduct that constitutes a violation of any law or municipal ordinance or any off-campus conduct that poses a threat to the health, safety or welfare of any members of the University Community or any residents of the neighboring communities. Each student shall be responsible for his or her conduct from the time of acceptance for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after

classes end, as well as during the academic year and during periods between terms of actual enrollment (and even if the conduct is not discovered until after a degree is awarded). The Student Code of Conduct shall apply to a student's conduct even if the student withdraws from school while a disciplinary matter is pending. The Director shall decide whether the Student Code of Conduct shall be applied to conduct off campus, on a case by case basis, in his or her sole discretion on behalf of the University.

General Statements

1. The use of drugs or alcoholic beverages shall not in any way create a justification or limit the responsibility of the individual for the consequences of his or her actions.
2. If a person aids in the commission of a violation, or assents to the violation through direct or indirect action, including but not limited to being present while a policy violation occurs, that person may be held responsible as an accomplice. If the matter goes to a hearing, the degree of culpability of an accomplice will be determined by the Community Standards Board. All parties present assume full responsibility for adherence to University regulations.
3. The existence of a prior disciplinary record may impact the outcome of a disciplinary hearing by causing the level of consequence to be elevated from that typically invoked for first violations.
4. If alleged student misconduct currently under review by the University is also the subject of public litigation, the University is not required to hold its proceedings in abeyance or to bind such proceedings to a verdict rendered in public court. In the event of a student's criminal conviction, any and all University sanctions (including interim suspension) may be applied.
5. The standard to be applied in determining responsibility for an alleged violation is 51%, or whether it is "more likely than not" that the student is responsible.
6. The ultimate interpretation and application of regulations shall be at the discretion of the appropriate hearing authority.
7. The University has the right to hold students responsible for the actions of their guests.
8. Students who lose housing, become suspended from the University, or become permanently expelled from the University as a result of any violation of the Code of Social Conduct will not be entitled to a monetary refund. In addition, a student with a history of Code of Social Conduct violations may be prevented from participating in Premium Housing Room Selection.

9. It is not permissible for individual students, staff, or outside entities to operate unmanned aircraft/drones on campus. Exceptions may be made for official institutional use or for academics. For questions regarding the use of aircraft/drones on campus, please refer to Public Safety located in West House.
10. Each student's official Rider University e-mail address will be considered and official method for all university communications. It is each student's responsibility to maintain their own e-mail account.
11. Campus is dry during semester breaks. Alcohol is prohibited during these times.
12. Student Organizations and Club Recognition: All student organizations and clubs recognized by the Student Government of Rider University (SGA) shall be expected to abide by the Student Code of Social Conduct. The SGA, as well as individuals, may file a complaint or allegation of misconduct of the Code of Social Conduct through the Vice President of Student Affairs, the Office of Public Safety, or the Office of Community Standards. After an investigation by Public Safety, campus policy violations will be recommended to the Office of Community Standards for adjudication as outlined in this policy. Any findings will be forwarded to the Student Organizations Committee of the SGA for further consideration of recognition. When the University becomes aware of behavior on the part of a student organization that may present a direct or imminent threat to a student's safety or well-being, the University reserves the right to administratively act to immediately remove that student organization and revoke University recognition. This process is separate from and not bound by any student conduct action that may or may not be taken by the Office of Community Standards.
13. Violation of any Rider University policies may constitute an offense under the AHND when a violation is motivated by actual or perceived membership in a protected class, and the result is a discriminatory limitation or denial of employment or educational access, benefits, or opportunities.

Definitions

"College Official" – see definition for **"University/College Personnel"**

"Hearing Authority" – refers to the person or group of persons that determines an accused student's responsibility and, if necessary, consequences to be imposed. In matters where a student is facing temporary dismissal or expulsion from the University as a consequence, the hearing authority shall be a panel of Community Standards Board members. In other matters, the hearing authority may be the community standards administrator or a residence director.

“Community Standards Administrator” – refers to the administrator or his/her designee appointed on either campus to determine what sections of the code of conduct may have been violated, as well as the level of responsibility at which to charge the student. The community standards administrator may also coordinate the training and activities of the standards board.

“Community Standards Board” – refers to the trained members of the University community who may sit as panels of three (typically two student members and one administrator member) to hear matters concerning violations of the Code of Conduct. Members of the standards board are also trained to serve as advisors to students who are charged with violating the code.

“Student” – includes all persons taking courses at the University, both full-time and part-time, in undergraduate and graduate programs whose conduct is being adjudicated through the campus community standards system. “Student” also includes recognized student organizations.

“University” – refers to Rider University, Lawrenceville, N.J.

“University/College Personnel” – refers to any person employed by Rider University including, but not limited to, faculty members, administrators, staff, Public Safety officers, student workers, residence life staff.

“University Representative” – refers to the staff person, usually the community standards administrator, who brings the charges to a standards board panel and presents the evidence and witnesses to that same panel on behalf of the University in order to show the accused student’s responsibility in the matter.

Code Violations

Section One

Personal Integrity – Integrity is expected of each student in his or her interactions with other members of the campus community. Dishonesty of any kind will not be tolerated and is not permitted. This section of the Code of Social Conduct pertains to personal integrity on the part of students. The following actions are prohibited:

1.1 Personal Misrepresentation – Knowingly misrepresenting oneself or others either in person or on any document or instrument; knowingly submitting falsehoods about oneself for personal benefit or for use in documents; knowingly manufacturing or altering any documents or instruments including identification cards; the false use of any documents or instruments. (Consequences may range from levels 2 to 5).

1.2 Misrepresentation of Items or Services – Knowingly misrepresenting items

or services to deceive another, to ridicule another or to gain personal benefit from another's ignorance or naiveté. (Consequences may range from levels 2 to 4).

1.3 Failure to Produce Identification – Refusal to show proper identification(s) to authorized personnel in the performance of their duties, or the inability to show identification(s) as a result of failing to carry/possess identification. Proper identification for Rider students is defined as the Rider University physical or mobile photo ID card. (Consequences may range from levels 3 to 5).

1.4 Misuse of Identification Card – Transferring or lending one's ID card to another person to obtain dining privileges or for any other reason. Any other improper use of the ID card. (Consequences may range from levels 4 to 5).

1.5 Solicitation Without a Permit – Non-compliance with the University's solicitation policies. (Consequences will be at level 5).

1.6 Violation of Law – Violation of federal, state or local laws. (Consequences may range from levels 1 to 5).

Section Two

Individual Interaction – Respect for the dignity, rights and personal safety of the individual is expected from all members of the campus community. The following actions are prohibited:

2.1 Attempted or Actual Physical Abuse/Restraint of University Personnel

– Any action designed to result in injury to or restraint of University personnel, while in the performance of their duties, by attempted or actual use of force; or the attempted or actual touching of another in a manner intended to be offensive and/or threatening. (Consequences may range from levels 1 to 2).

2.2 Attempted or Actual Physical Abuse/Restraint Committed with Force, or with Objects Used in an Offensive Manner – Any use of force on another with the intent to cause serious injury, or any attempted or actual abuse/restraint committed with an object used in a seriously offensive manner. (Consequences may range from levels 1 to 2).

2.3 Reckless Endangerment – Any conduct which is marked by utter thoughtlessness or disregard for oneself or others and provides a substantial risk to persons or property. (Consequences may range from levels 1 to 3).

2.4 Attempted or Actual Physical Abuse/Restraint of Another – Any action designed to result in injury to or restraint of another by impending or actual use of physical means, or the attempted or actual touching of another in a manner intended to be offensive and/or threatening. (Consequences may range from levels 2 to 3).

2.5 Failure to Comply/Interference with or Obstruction of University

Personnel in the Performance of Their Duties – Failing to comply with policies/directives issued by University personnel in the performance of their duties including, but not limited to, Public Safety officers, Residence Life staff, Bart Luedeke Center managers and assistants, pub managers, with the intent to or which results in obstruction or interference with their duties. (Consequences may range from levels 2 to 4).

2.6 Hazing

1. Any action taken, or situation created that negligently, recklessly, intentionally or unintentionally subjects any person to the risk of bodily harm, mental or physical discomfort, harassment, embarrassment, ridicule, emotional or mental brutality or degradation, abuse, torture or interferes with academics or the health and safety of a student; or causing or encouraging any person to commit an act that would be a violation of law or University regulations, for the purpose of initiating, promoting, fostering, or confirming any form of affiliation with a student group or organization.
2. Soliciting, encouraging, aiding, assisting or directing another to engage in hazing.
3. Intentionally or knowingly permitting hazing to occur.
4. Having first-hand knowledge that a specific hazing incident has occurred and failing to report said knowledge to University authorities.
5. Observation by a member of a student group or organization of any hazing activity without reporting the incident to University authorities.

Rider University defines Aggravated Hazing as: Hazing that results in serious bodily injury or death to a student and where:

1. The person acts with reckless indifference to the health and safety of the student; or
2. The person causes, coerces, or forces the consumption of an alcoholic liquid or drug by the student.

For purposes of this Code the terms “risk” and “brutality” should be read broadly. Risks include potential risks, however slight. Brutality includes any activity with a reasonable likelihood of endangering another person’s mental or physical health or safety.

Bodily Injury means: Impairment of physical condition or substantial pain.

Serious Bodily Injury means: Bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

(Consequences may range from levels 1 to 4)

2.7 Harassment – Severe conduct, or a repeated pattern of behavior, that a reasonable person would find objectively offensive, humiliating, intimidating, or disruptive, and that may interfere with a person’s ability to access, enjoy, or participate in the benefits of any program, activity, or the benefits of the community (Consequences may range from Levels 1-4).

2.8 Disorderly Conduct – Conduct which may provide a clear threat to another’s well-being, disrupt the orderly functioning of the University, or disturb another. (Consequences may range from levels 2 to 5).

2.9 Indecent Conduct – Conduct or utterances marked by extreme disregard for the feelings and values of another by utter lack of respect for acceptable community standards or by the causing of serious discomfort or embarrassment to any member of the University community. (Consequences may range from levels 2 to 4).

2.10 Anti-Discrimination/Harassment/Sexual Assault/Sexual Misconduct/Sexual Harassment – Any conduct as defined by Rider University’s Anti-Harassment and Non-Discrimination Policy. For a complete description of this policy, including definitions, procedures, protective measures, and support services, students must refer to the complete policy on Rider’s web page covering all handbooks and policies at rider.edu/offices-services/handbooks-policies.

Section Three

Property – Respect for property belonging to an individual, a group or the University is a prime requisite for any individual who is a member of the community. The following actions are prohibited:

3.1 Attempted or Actual Abuse or Unauthorized Use of the Computer –

- a. Giving or gaining unauthorized access to computing resources; unauthorized use of computer space.
- b. Unauthorized duplication, downloading or distribution of copyrighted material (software, MP3s, authored literature, etc.) using the University network or a University computer.
- c. Deliberate, unauthorized alteration or destruction of any computer resource, system, or network, including but not limited to programs known as “viruses.”
- d. Using the University network or a University computer to gain unauthorized access to, or to bypass security measures of any computer resource.
- e. Forging electronic communications to make them appear to originate from another person.

- f. Using the University network or email to harass, threaten, or intimidate any person.
- g. The use of University computing resources for commercial solicitation and/or economic benefit.

(Consequences may range from levels 1 to 3).

3.2 Attempted or Actual Misappropriation of Property – Attempted/actual unauthorized taking or possessing of property without intent to return to owner. (Consequences may range from levels 2 to 5).

3.3 Unauthorized Use of Property – The use of property belonging to another without the permission of the owner(s) or the person(s) responsible for the property. (Consequences may range from levels 2 to 5).

3.4 Unauthorized Possession or Use of a Master Key or Other Unlocking Device – The unauthorized possession or use of a master key, skeleton key, key to another's room, apartment or area, or other unlocking tool. (Consequences may range from levels 2 to 4).

3.5 Vandalism – Attempted/actual physical abuse, destruction or defacement of property belonging to another which impairs its utility or diminishes its material or aesthetic value. (Consequences may range from levels 2 to 5).

3.6 Attempted or Actual Unauthorized Entry or Presence – Attempted/actual unauthorized and/or unjustified entry or presence in a room, area, or facility and/or the unauthorized propping open of exterior building doors designed or intended to remain closed. (Consequences may range from levels 1 to 5).

3.7 Littering – Disposing of litter, garbage or other debris in other than authorized containers. (Consequences at level 5).

Section Four

Public Safety – Preserving the safety of the students, faculty and administrative staff as well as visitors to the campus is one of the paramount duties of the University. Responsible membership in the community is exemplified in close attention to the safety of one's fellow members. The following acts are prohibited:

4.1 Threatened or Actual Use of Explosives – The written or spoken threat of damage or harm by the use of any explosive device, or the actual use of any explosive device. **Note: The term "explosive device" as it is used here does not include those smaller explosives generally sold or known as "fireworks."** See Section 4.10. (Consequences at level 1).

4.2 Discharge of a Firearm – Unauthorized discharge of a firearm (as defined by New Jersey statutes). (Consequences at level 1).

4.3 Use of a Weapon – Attempted/actual unauthorized or offensive/reckless use of any weapon (as defined by New Jersey statutes) or any object used as a weapon. See Section 4.7 for a list of possible weapons included. (Consequences at level 1).

4.4 Setting of Fire – Deliberately attempting or actually setting a fire which may provide substantial risk of damage to person(s) or property. (Consequences at level 1).

4.5 Deliberate Activation of a False Fire Alarm – Attempted/actual unauthorized deliberate activation of a fire/smoke alarm by any means. (Consequences at level 1).

4.6 Destruction and/or Abuse of Fire/Smoke Alarm – Attempted/actual intentional destruction or abuse of an alarm system so that all or any part of it is rendered totally or substantially inoperable. (Consequences may range from levels 1 to 3, with a \$100 fine for the first offense and removal from residency for the second offense).

4.7 Possession of a Weapon – Unauthorized possession of a firearm or any other object designed to be commonly seen or used as a weapon (as defined by New Jersey statutes), regardless of whether the weapon is actually operable.

Note: This provision includes possession of axes, hatchets, large knives, antique weaponry, BB, pellet or paint ball guns, stun guns, bows and arrows, brass knuckles, martial arts weaponry, among other objects. (Consequences may range from levels 2 to 4).

4.8 Emergency Evacuation – Failure or delay – Refusal to evacuate a building or area during a fire alarm; intentional delay in evacuation; or causing or attempting to cause another to be delayed in evacuating an area during a fire alarm. (Consequences may range from levels 2 to 3, with a \$100 fine for the first offense and removal from residency for the second offense).

4.9 Misuse of Emergency Vehicles and Equipment –

- a. Attempted/actual vandalism of emergency vehicles including public safety vehicles.
- b. Delaying or incapacitating of emergency vehicles.
- c. Attempted/actual misuse or abuse of fire hoses.
- d. Partial or total discharge of fire extinguishers.
- e. Misuse or abuse of any other emergency/safety equipment.

(Consequences may range from levels 2 to 3).

4.10 Possession, Distribution or Use of Fireworks/Ammunition – Possession, distribution or use of “fireworks” or other similar explosives including live ammunition. (Consequences may range from levels 2 to 4).

4.11 Fire Safety Violations/Fire Hazard – The reckless blocking of exits, the possession and/or burning of candles, incense, or similar open-flame-producing items, the unsafe and/or unauthorized storage of flammable materials, smoking in unauthorized areas, operating appliances which are not in compliance with the residence policies, the making of or using a bonfire/campfire, hoverboards, or the creation or maintenance of other unsafe or hazardous conditions. (Consequences may range from levels 2 to 4).

4.12 Failure to adhere to campus-wide pandemic/emergency directives – Failure to adhere to directives issued in response to pandemics and other campus-wide emergencies/unusual situations and designed to protect the health, safety and well-being of all members of the Rider community including students, faculty, staff and visitors. These directives may be issued specific to Residence Life or to the entire Rider community via email, RiderAlert, and/or instructions given by Residence Life, Public Safety, Student Affairs or other staff and faculty. (Consequences may range from Levels 1 to 5).

Section Five

Health/Drugs and Abuse – The freedom and well-being of the community rests in the control exercised by each of its members. Abuse or loss of control endangers the freedom of the community and the health of the individual. The following are prohibited by this section:

5.1 Intended or Actual Making, Selling and/or Distribution of Prohibited or Illegal Substances – Making, growing, distributing, sharing, or selling prohibited, or illegal, or synthetic substances (as defined by New Jersey statutes, as well as marijuana, which is prohibited under federal law) and/or the possession of prohibited, or illegal, or synthetic substances with the intent to make, distribute, share or sell such substances. (Consequences at level 1).

5.2 Unauthorized Possession and/or Use of Harmful, Prohibited, and/or Illegal Substances – Unauthorized possession, use, or knowingly being in the presence of inhalants, illegal drugs, designer drugs labeled as bath salts, or narcotics (including but not limited to marijuana, LSD, Ecstasy, GHB, or any other illegal substance as defined by either state or federal statute). Possession or use of prescription drugs belonging to another. Also, being under the influence of any such substance while in a public place. Note: Although New Jersey state law permits the use and/or cultivation of recreational and medical marijuana in limited circumstances, federal laws prohibit such use, possession, and/or cultivation. Accordingly, the use, possession, and/or

cultivation of marijuana (recreational, medical or otherwise) is a violation of this section. (Consequences may range from levels 1 to 3).

5.3 Possession of Drug Paraphernalia Intended for Use with Prohibited or Illegal Drugs – Possession of drug paraphernalia (including bongs, pipes, filters, cigar blunts, etc.) on University premises for the purpose of using such items with prohibited, illegal or synthetic substances. (Consequences may range from levels 1 to 3.)

5.4 Alcohol Policy Violation/Misuse of Alcoholic Beverages — Rider University seeks to maintain a safe and healthy campus environment that is conducive to the academic and social activities of its students. Rider's alcohol policy fosters this safe and healthy environment and reflects the need for mutual respect and personal responsibility among the diverse members of the Rider community. This is reflected in the Good Samaritan Policy and the Alcohol Policy that follows.

All members of the Rider community are expected to be acquainted with, and to abide by, the University's policies, federal and state laws, and local ordinances related to the sale and consumption of alcohol. The ultimate interpretation and application of regulations as per this policy shall be at the discretion of the appropriate hearing authority.

Rider's alcohol policy prohibits:

- a. the consumption, possession and/or purchase of alcoholic beverages by any person under 21 years of age;
- b. being in the presence of alcoholic beverages (consumed or possessed) by any person under 21 years of age (underage individual) other than in the Rider Pub or other licensed facility or approved event;
 - » When an underage individual knowingly is in the presence of alcohol (consumed or possessed) other than in the Rider Pub or other licensed facility or event, the University expects him or her to do one or more of the following: remove himself or herself from the situation immediately, ask the individual(s) with the alcohol to leave or dispose of the alcohol, or notify University staff;
 - » The only exception is when an underage student resides in the same private living unit or Greek house room with a student who is 21 years of age or older (of age student). The underage student may knowingly be in the presence of alcohol (consumed or possessed) by the of age student in the shared private living unit or Greek house room provided the underage and of age students comply with items (a) through (s) of this Alcohol

Policy AND provided that no one else, students or guests, aside from the underage roommate, are present in the shared private living unit or Greek house room at the time the alcohol is being consumed by the of age student.

- c. transporting, in vehicles or otherwise, alcoholic beverages by persons under 21 years of age;
- d. the sale or distribution of alcoholic beverages to anyone under 21 years of age;
- e. the presence of containers of alcoholic beverages, empty or otherwise, in private living units or Greek house rooms occupied by residents that are all under 21 years of age.
- f. the sale or advertisement of sale of alcoholic beverages on campus without a license or special permit issued by the State of New Jersey Alcoholic Beverage Control Commission or unless written authorization is obtained from the Dean of Students or his/her designee;
- g. promotions and/or public displays referring to or promoting the use of alcoholic beverages;
- h. public intoxication;
- i. binge drinking and/or otherwise encouraging, supporting, or permitting the rapid or excessive consumption of alcohol;
- j. the organization of, and/or attendance at social events or parties in residence halls or at Greek houses where alcoholic beverages are served or consumed. This includes, but is not limited to, social, ceremonial, rush, initiation, or new member events of Greek or other student organizations or groups. Social events where alcoholic beverages are served may occur at other campus locations provided prior written authorization for the event is obtained from the Dean of Students or her/his designee;
- k. coercing or encouraging another to consume alcoholic beverages against their will;
- l. the organization of, and/or participation in, drinking games involving consumption of alcohol;
- m. possessing, using, and/or transporting beer balls, kegs and/or other containers of alcohol intended for group consumption; and
- n. possessing and/or using devices or engaging in activities designed for group and/or excessive consumption of alcoholic beverages including, but not limited to: energy drinks containing alcohol, bars, punch bowls, beer pong, funnels, alcohol related collections (bottles, cans, shot glasses), and/or ice

shot blocks.

Prohibitions for Students of Legal Drinking Age (students of 21 years of age and older)

A student who is 21 years of age or older (of age student) may consume alcoholic beverages responsibly in the Rider Pub or other licensed facility or approved event provided the student complies with items (a) through (n) above of this Alcohol Policy.

Of age students may also consume alcoholic beverages responsibly in their private living units or Greek house rooms provided they comply with items (a) through (n) above of this Alcohol Policy, along with the following conditions:

- o. all other individuals present in the room are 21 years of age or older AND the number of individuals in the room does not pose a health or safety risk;
 - » The only exception is when an of age student resides in the same private living unit or Greek house room with a student who is under 21 years of age (underage student). The of age student may possess or consume alcohol in the shared private living unit or Greek house room provided the underage and of age students comply with items (a) through (s) of this Alcohol Policy AND provided that no one else, students or guests, aside from the underage roommate are present in the shared private living unit or Greek house room at the time the alcohol is being consumed by the of age student.
- p. the private living unit room or Greek house exterior room door remains closed during the periods alcohol is being consumed;
- q. the occupants of the room where alcohol is being consumed assume responsibility for adherence to University regulations for themselves and for their guests;
- r. excessive noise must not emanate from private living unit or Greek house rooms; and
- s. transporting open containers of alcoholic beverages or the consumption of alcoholic beverages in hallways, foyers, basements, lounges, stairwells, bathrooms or other public areas on campus is prohibited unless written authorization is obtained from the Dean of Students or his/her designee.

Tier 1 — Possession and/or non-abusive consumption of alcoholic beverages

First violation: Parental notification, \$110 fine, mandatory alcohol education program, community restitution.

Second violation: Parental notification, \$210 fine, further mandatory alcohol education, community restitution, and a warning that a further violation will result in loss of campus driving privileges.

Third violation: Parental notification, \$310 fine, either mandatory alcohol education or consultation, as appropriate, and one month loss of campus driving privileges. Sanctions may also include suspension from participation in social/recreational events for a specified period of time, removal from campus housing, and/or other relevant sanctions, not to include dismissal from the University.

Fourth or more violations: Parental notification, \$310 fine, mandatory alcohol consultation, and loss of campus driving privileges for three months. Sanctions may also include suspension from participation in social/recreational events for a specified period of time, removal from campus housing, dismissal from the University, and/or other relevant sanctions.

Tier 2 — Abusive or high risk consumption of alcoholic beverages

First violation: Parental notification, \$210 fine, mandatory alcohol education, community restitution, and a warning that a further violation will result in loss of campus driving privileges.

Second violation: Parental notification, \$310 fine, mandatory alcohol consultation, one month loss of driving privileges.

Third violation: Parental notification, \$310 fine, mandatory alcohol education or consultation, as appropriate, and loss of campus driving privileges for three months. Sanctions may also include suspension from participation in social/recreational events for a specified period of time, removal from campus housing, and/or other relevant sanctions.

Fourth and more violations: Parental notification, \$310 fine, mandatory alcohol consultation, and loss of campus driving privileges for one year. Sanctions may also include suspension from participation in social/recreational events for a specified period of time, removal from campus housing, and/or other relevant sanctions up to and including dismissal from the University.

IMPORTANT NOTE: The University recognizes the right of law enforcement agencies to enforce their regulations on the Rider campus in the same manner as they do in the community beyond the campus (i.e., to execute search and arrest warrants, etc.) Students are urged to become aware of the laws regarding the illegal use of alcohol and drugs and to consider carefully the ramifications of violating these laws. For example, the legal age for Possession/Consumption of alcohol in New Jersey is

21 years of age. Even the most minor drug and alcohol criminal offenses typically carry a six-month minimum driver's license suspension, \$500 fine and 100 hours of community service. A more complete listing of New Jersey drug and alcohol laws is available on the Rider University web site, rider.edu.

Notes:

1. A determination of whether an alcohol related incident is Tier 1 or Tier 2 in nature rests with the appropriate hearing officer. The sanction imposed for each violation shall be based upon the existence of a prior alcohol related disciplinary record as well as the nature of the most recent alcohol related incident.
2. Failure to attend mandatory alcohol education or consultation will result in an additional \$200 fine in addition to completion of original sanctions imposed. In addition, students who fail to attend cannot course select, participate in room selection, or request a transcript until their attendance is completed.
3. A \$10 additional fee will be assessed to each student found to be responsible for an alcohol violation. The fee will cover additional costs such as postage and educational material.
4. A student who disagrees with the determination of first or second violations in either the non-abusive or abusive category may appeal to the Community Standards Board. A student who disagrees with the determination of third or more violations in either category may appeal to the University Appeals Council.
5. This Policy does not supplant or supersede federal, state or local laws governing alcohol possession and consumption. Strict compliance with all such laws shall be the responsibility of all Rider students. Violators of any federal, state, or local law shall be subject to fines and/or penalties by the appropriate court, board or agency with jurisdiction over the offense as well as an action taken by Rider University.
6. Students found to be providing alcohol to underage students may also be issued additional sanctions including, but not limited to, loss of housing and dismissal from the University. Groups or organizations, including Greek chapters, found to be providing alcohol to underage students may risk withdrawal of recognition by the University.

Good Samaritan Policy

The health and safety of our community is of paramount concern to all members of Rider University. Community members are expected to act out of concern for themselves and others. Recognizing that there are times when members of the community find themselves in positions where medical assistance is needed to ensure the proper care of an intoxicated person, the University has established this Good Samaritan Policy.

Members of Rider's community have an obligation to contact the Department of Public Safety or a Residence Life staff member when they believe an intoxicated person may be in need of assistance. No intoxicated community member seeking and/or receiving assistance for themselves or others will be subject to sanctions by the University under **Rider's Alcohol Policy**. Intoxicated individuals seeking and/or receiving assistance will be required to complete educational or counseling initiatives which are intervention and prevention based and will be subject to action under the **Code of Conduct** for failure to complete those initiatives. This policy does not preclude other appropriate authorities from taking action for violations which may be associated with the illegal possession or consumption of alcoholic beverages, or the University from taking action for violations associated with vandalism, theft, physical assault, sexual assault, hazing or other policy violations. Furthermore, community members who demonstrate a consistent and repeated pattern of behavior, after appropriate intervention and education have been provided, will not be considered under this policy. Repeated incidents will require alcohol consultation and may necessitate the imposition of involuntary medical withdrawal from the University.

Stop Alcohol Poisoning

Call 911 or Public Safety at 609-896-7777

If someone has any of the following symptoms:

- » Unconscious or semiconscious
- » Presents shallow or irregular breathing
- » Cold, clammy, pale or bluish skin
- » Cannot be awakened by shouting or prodding
- » Vomiting

5.5 Smoking Policy – In compliance with both University policy and New Jersey State law (N.J.S.A. 26:3D-17), smoking or ignition of any tobacco or other product or substance, including vaping and electronic smoking devices of any kind, is prohibited in all buildings on campus, including but not limited to classroom buildings, administrative office buildings, the Bart Luedeke Student Center (including The Pub),

dining facilities, residence halls and Greek houses. In addition, smoking is prohibited within 25 feet of all building entrances, within 25 feet of operable first floor windows, and within 25 feet of any building louvers or grilles providing outside air intake for equipment. Students are responsible for ensuring that their guests comply with this policy in accordance with Rider University's guest policy. (Consequences may range from levels 2 to 4). **Refer to page 36 for additional information.**

Section Six

Maintenance of Academic Life – The heart of any institution of higher learning is its academic life. Any activity which interferes with the institution's or individual student's academic pursuits is counterproductive to the purposes of the institution. The following are prohibited:

6.1 Violation of Campus Quiet Hours – Causing sound to be heard outside a residence hall room between 11 p.m. and 9 a.m. Sunday through Thursday and 1 a.m. and 9 a.m. Saturday morning through Sunday morning. (Consequences may range from levels 4 to 5).

6.2 Violation of Academic Consideration Hours – Causing sound to interfere with classroom or other academic activities between the hours of 8 a.m. and 10 p.m., Monday through Thursday; 8 a.m. and 4:30 p.m., Friday; and, 8 a.m. and noon, Saturday. (Consequences may range from levels 4 to 5).

6.3 Violation of Residence Regulations and Rules – Any violations of established residence life regulations as listed in the "Residence Regulations" in this book or of those subordinate government rules established for living units. (Consequences may range from levels 2 to 5).

Section Seven

Integrity of Process – Integrity is required in the pursuit of fairness under this system. Any act which seeks to subvert that integrity or obstruct the disciplinary process in any of its aspects is prohibited under the following regulations:

7.1 Contempt of the System – Subverting the authority or demeaning the integrity of the system by:

- a. Attempting to grant or receive a bribe.
- b. Threatening anyone involved in the process.
- c. Failing to comply with consequences, administrative directives, or properly issued permissions to search and confiscate.
- d. Deliberately acting to falsify, alter or impede the delivery of information necessary to the process.

- e. Deliberately withholding information when self-incrimination aspects are not overriding. Hindering the appearance of another or refusing to appear within the process, investigatory or otherwise, when requested to do so by University Administrators/officials.
- f. Acting improperly during a hearing.

(Consequences may range from levels 2 to 4).

7.2 Giving False Information – Filing a false incident report or volunteering false information about an incident to University personnel prompting the initiation of an investigation; giving false evidence rather than the truth or rather than remain silent during the investigation of a suspected violation of a University regulation or policy. (Consequences may range from levels 2 to 4).

Violation Levels and Consequences

Any Rider University student who engages in any act or conduct proscribed in the **Code of Social Conduct** as set forth in this publication and/or any social regulation adopted by a student legislative body may, upon finding of responsibility by the appropriate hearing authority, be subject to one or more of the following consequences.

Violation Levels

For every allegation of misconduct, with the exception of the **Alcohol Policy**, which has its own sanctioning guidelines, the University assigns a corresponding level of violation. Levels, ranging from 1 (most serious) to 5 (least serious), indicate the alleged seriousness of a violation. Levels also dictate consequences that may be imposed if a student is found responsible for misconduct. The hearing authority ultimately determines a level of responsibility. A student may be charged at one level by the Community Standards administrator and the standards board or other hearing authority may find responsibility at a different level. Hearings are intended to allow a student to dispute the level of violation in addition to responsibility. Mitigating factors shall be taken into account by all hearing authorities, along with all relevant circumstances, in determining the appropriate consequence(s) to be assigned at that level.

Level 1

- a. The student may be expelled from the University indefinitely and possibly permanently. Expulsion may be immediate if warranted.
- b. Or, the student must be dismissed for a minimum of one year. Dismissal may be immediate if warranted.
- c. As with any other separation from the University, students wishing to

return to Rider must re-apply for admission to the Dean of Students. Students found responsible at this level are not entitled to a refund of tuition or housing costs.

Level 2

- a. The student may be dismissed from the University for a period not to exceed one year.
- b. If the option in “a” above is not warranted, then the hearing authority must remove the student from residency on campus and impose restrictions on that student’s access to campus areas. In the case of a commuter, the student shall be restricted from entry into non-academic buildings.
- c. As with any other separation from the University, suspended students wishing to return to Rider must re-apply for admission to the Dean of Students. In the case of removal from residency, students must apply for housing to the associate dean of residence life. Students found responsible at this level are not entitled to a refund of tuition or housing costs.
- d. The student may be put on disciplinary probation for a specific time period. The hearing authority may impose any other consequence(s), other than dismissal, which it considers applicable including but not limited to, delay of diploma, non-attendance at commencement ceremonies, disallowance from entry to campus buildings or areas, loss of group recognition, recommended loss of Greek charter, personal counseling, community restitution, financial restitution, assigned tasks, etc.
- e. In every case at this level, except when dismissal is mandated, a fine of not less than \$75 but not greater than \$200 must be imposed. The fine may be per person when appropriate.

Level 3

- a. The student’s residency status may be terminated or altered, and he/she may be restricted from areas on campus. A commuter student may be restricted from some campus buildings or areas. In the case of removal from residency, the student(s) must apply for housing to the director of residence life. In the case of a commuter student, he/she shall be restricted from non-academic areas and unable to attend campus-wide events.
- b. Students found responsible at this level are not entitled to a refund of housing costs.
- c. In addition to option “a” a student may be put on disciplinary probation for a period of time.
- d. If the options in “a” and “b” above are not warranted, then the hearing

authority shall impose a consequence of community restitution hours, or social restrictions for a specified time, during which certain privileges may be revoked including, but not limited to, ability to participate in extracurricular activities, ability to attend or sponsor events such as intramurals or Greek Week, ability to use campus facilities, etc. It may also impose any other consequence(s) which it considers applicable including, but not limited to, non-attendance at commencement ceremonies, assigned tasks, participation in counseling, etc.

Note: A violation of the **Alcohol Policy** at this level requires participation in the Alcohol Education Program.

Level 4

- a. The student may have social restrictions imposed for a specified period during which certain privileges may be revoked which include, but are not limited to, participation in intramurals, Greek Week, or other social events, ability to visit other buildings or use certain facilities, etc.
- b. If the options in "a" above are not warranted, then the hearing authority must include a warning to the student regarding future violations. It may also impose any other consequence(s), excluding those in "a" above, which it considers applicable, including, but not limited to, restitution, assigned tasks, community restitution hours, participation in counseling.

Note: A violation of the **Alcohol Policy** at this level requires participation in the Alcohol Education Program.

- c. In every case at this level, a fine of not less than \$20 but not greater than \$50 must be imposed. The fine may be per person when appropriate.

Level 5

- a. The hearing authority must impose a consequence of a general warning in the student's file. It may also impose any other consequence(s) which it considers applicable, including but not limited to, community or financial restitution, assigned tasks, participation in the Alcohol Education Program, etc.
- b. In every case at this level a fine not greater than \$25 must be imposed. The fine may be per person when appropriate.

Note: A student's disciplinary history may cause the University to set a subsequent violation by that student at a level higher than if there were no prior adjudications. The hearing authority is directed not to surmise that the student involved has a disciplinary history, but is directed to decide the student's responsibility solely on the merits of the case. A decision not based upon the evidence may be appealed by any party involved in the hearing, and may subject the officer or panel to disciplinary action by the Office of Community Standards. However, if the student is found

responsible for misconduct, full disclosure of disciplinary history is then presented to the hearing authority and may impact a decision regarding consequences.

Consequences

- a. **Expulsion** – Permanent termination of student status.
- b. **Suspension** – Temporary separation of the student from the University. Such action may be deemed appropriate as a consequence for more serious or repetitious violations of campus regulations. Dismissal shall not be construed as a permanent separation from the community and conditions of readmission (if any are ordered) shall be stated in the hearing authority's decision. Students dismissed for violations of University policy are considered eligible for readmission to the University, and must apply for readmission through the Dean of Students Office prior to their anticipated return date.
- c. **Removal from Residence** – Requirement that the housing contract of the individual with the University be voided and that the individual be removed from the residence halls within five days of the date of the hearing.
Note: Removal from residency may occur at the discretion of the director of residence life, consistent with the University Housing agreement, for failure to comply with all applicable rules and regulations of the University exclusive of any community standards process.
- d. **Alteration of Residence Status** – Requirement that the residence location of the student be changed by the Residence Life Office within five days of the date of the hearing.
- e. **Disciplinary Probation** – Time period during which any future violations will likely result in either removal from residency or suspension from the University depending on the offense and the student's community standards history.
- f. **Social Restrictions** – Restrictions from specific privilege(s), extracurricular activities, campus event(s), contact with person or organization, etc.
- g. **Campus Restrictions** – Restrictions from being present in campus buildings or areas.
- h. **Community Restitution** – Activities or actions designed to return to the community a portion of the goodwill that was taken away by the commission of the violation. Service to the community should be designed to better the social and/or physical environment of the University and its surrounding community.
- i. **Financial Restitution** – Reimbursement for damage to or misappropriation of property. Restitution may take the form of appropriate services to

compensate for damages.

- j. **Fines** – Monetary amounts imposed within the limits defined.
Note: Due to historical precedent at WCC, this consequence for Westminster students shall be at the discretion of the hearing authority.
- k. **Referral to Appropriate Counseling Services.**
- l. **Administrative Directive** – A statement, written, oral, or as part of a University policy, from an administrator of the University to be complied with by student(s). May require refraining from conduct or completing an act.
- m. **Alcohol Education Program** – Includes alcohol education class, an online program, and other educational activities to be determined by the counseling center.
- n. **Warning** – Notice to the student, in writing, that continuation or repetition of the conduct found wrongful within a period of time as stated in the warning, may be cause for more severe disciplinary action.
- o. **Other consequences as warranted.**

The Community Standards Review Process

The primary purpose for the existence of a campus community standards system is to deal with violations of the University's regulations and policies. It is not designed to reflect or duplicate the public court procedure which handles questions of criminal and civil law.

The guiding philosophy of the Office of Community Standards is education and behavior modification of students while simultaneously preserving the integrity, health and safety of other community members. To achieve these goals with fairness and expediency, certain basic rights have been established as part of the hearing procedure. For a complete description of the Standards Review Process, contact the Office of Community Standards, 609-896-5292.

Right of Participants

1. **Interim Measure** – When immediate action is necessary to protect the health and/or safety of any community member, the Dean of Students/ Associate Vice President for Student Affairs (or her designee), may impose Interim Measures upon a student until the student is formally charged with violations from the Student Code of Social Conduct and the student conduct hearing for any pending violations filed against that student may

commence. These Interim Measures may include mandating that the student leave campus immediately and participate in coursework virtually. They may also include a issuance of a No Contact order, alteration of residence, temporary removal from residence for a period until a conduct hearing, or complete Interim Suspension from the University.

2. **Interim Suspension** – When immediate action is necessary to protect the health or safety of any community member or to prevent disruption to the University’s learning environment, including students presenting evidence of self-harm, the president or Dean of Students or his/her designee may temporarily suspend a student. (In rare circumstances, a hearing authority may also suspend a student.) The attempted/actual physical abuse or restraint of University personnel or contractors, while acting within the scope of their duties, will also serve as a justification for an interim suspension to be imposed. Within five academic days of the invocation of this suspension, a community standards panel must determine whether grounds still exist to warrant its continuation. If there is a reasonable basis to conclude that the student may be responsible for the activity in question, and there is a possible threat to health and safety, or a threat of disruption of the normal operating procedures, the suspension may be continued. The existence of criminal charges levied by public authorities would, in itself, provide a reasonable basis for continuation. In addition, the hearing authority may review disciplinary history or other relevant information. This “suspension hearing” before the panel does not constitute the original hearing on the merits of the incident in question. This process may be altered when medical factors are claimed to be associated with the behavior in question.

Note: Administrative removal from residency does not require a community standards review hearing.

- » While under an interim suspension, students are not permitted on campus for any reason without the express permission of the Associate Vice President for Student Affairs (or designee). Interimly suspended students may not participate in co-curricular activities either on or off campus. For the purposes of this provision, co-curricular activities include, but are not limited to, performances, rehearsals, practices, competitions, and club/organization meetings. When the Interim Suspension has been invoked as a result of a potential violation of the University’s policy on Anti-Harassment and Non-Discrimination, Section 2.10, both the complainant and respondent will be invited to attend the hearing and offer statements. Once the hearing has been scheduled, it will not be delayed due to extenuating circumstances. All parties can also issue

statements through the Department of Public Safety or the Title IX Compliance Officer. All decisions pertaining to modifications will be subject to a review by the Director of Community Standards or his or her designee. This may result in further modifications to ensure the feasibility of the University to ensure compliance with any modifications.

» When the Interim Suspension Policy has been invoked and there is reason to believe that the behavior is related to a medical (physical/psychological condition), a hearing will be held as soon as reasonably possible with the Dean of Students, or the Dean's designee, or a panel appointed by the Dean which may include health professionals. If there is a reasonable basis to conclude that the student may be responsible for the activity in question, and there is a direct threat to the health and safety of others, or the student's behavior is disruptive to the University's learning environment, the suspension may be continued. Discontinuance of the suspension, if warranted, may be conditioned on the application of medical treatment or reasonable accommodations agreed upon by the University in consultation with the student, parents/guardians and/or health professionals. If the hearing authority does not remove the suspension, the suspension will be continued indefinitely pending presentation of new information indicating that the threat to the health and safety of others has been removed, that there is no longer a risk the student will be disruptive to the University's learning environment, and/or there are reasonable accommodations or treatment is available.

3. **Advance Notice of Rights/Issues** – All participants in hearings before the Community Standards Board must be notified of their rights in the process at least 48 hours in advance of any hearings of issues involving them. Students charged with violations to be heard by the Community Standards Board must be notified of the issues and of the date and time of the hearing at least 48 hours prior to the hearing. Issues shall be presented in writing and in sufficient detail to allow the student to prepare an adequate response. (Because of the nature of the issues heard by residence directors and community standards administrators, 48 hours' notice is not required prior to the resolution of the matter.)
4. **Choice of Hearing** – Pertaining to social code violations, issues possibly requiring a level 1 consequence must be heard by a Community Standards Board panel of two students and one administrator. Issues possibly requiring consequences from level 2, not including dismissal, to level 3 may be heard by a Community Standards Board panel or by a community standards

administrator depending upon the student's request. However, if the student is facing suspension, then a panel must be convened. Certain issues possibly requiring consequences from levels 4 or 5 may be heard by a community director or assistant director if appropriate. All Board Panels hearing matters involving Section 2.10 will be comprised of 3 administrators selected by the Office of Community Standards. In the adjudication of all policy violations, when arriving at a decision the standard to be applied is the "more likely than not" standard.

5. **Record of Hearing** – All Community Standards Board hearings will be audio recorded for appeal purposes. Community Standards Board deliberations are not included in this provision. The tapes are destroyed at the end of the appeals process.
6. **Conflict of Interest** – Community Standards Board members who have direct interest or potentially prejudicial interest in a particular proceeding should declare themselves ineligible to hear the matter and withdraw from the proceeding.
7. **One Original Decision** – There may be only one original decision for any given hearing. An appeal to a higher authority, as well as any re-hearing ordered by the appellate body, constitutes a waiver of this right.
8. **Time Limitation/Impact on Degree** – Action with respect to violations of the Code of Social Conduct should be commenced within one calendar year of the date of the conduct which is alleged. This time limitation may be extended by the Office of Community Standards when (1) that office is unaware of the conduct in question, (2) the conduct in question is under investigation or subject to action by a governmental authority, or (3) the student delays the process or acts to prevent the University from learning of the incident. If the student is scheduled to graduate within the calendar year, reasonable efforts will be made to have the issue dispensed with prior to graduation which would include the right to appeal Community Standards Board decisions to the University Appeals Council. However, if it is not feasible to resolve the issue prior to graduation, the president or Dean of Students may decide that the granting of the degree and issuance of the diploma be withheld until such resolution occurs. If that decision is made, a Community Standards Board panel must determine within five academic days whether grounds still exist to continue withholding the degree. The board may consider the severity level of the violation, the existence of criminal charges, campus disciplinary history, the possible threat of disruption of normal operating procedures, etc. Such a determination does not constitute the original hearing on the merits of the issue in question. The running of these time frames may be suspended if the student becomes unenrolled. (This provision does not affect the running or

tolling of any local, state or federal ordinance or law for civil or criminal violations.)

9. **Right to Assistance** – A student who appears before a hearing body has the right to be assisted/supported in his/her response by any current consenting faculty, staff or student member of the Rider community (with the exception of members of the Academic Integrity Committee, College Appeals Council, SGA Executive Board, or President of the University). The student's right to an adviser attaches upon receipt of the notice of issues. The adviser should not be connected with the specific matter in any way prior to assuming the role of adviser. Advisers are permitted for the sole purpose of supporting the student appearing before the hearing body and may not participate in the actual hearing. Community Standards Board members are trained to act in the capacity of an adviser. Students appearing before a hearing body bear sole responsibility for arranging an adviser. Students appearing before a conduct board for a violation of Section 2.10 of this Code may have different guidelines for assistance and should review the specifics of that policy for guidance.
10. **Right to Be Present** – The student and his/her advisor have the right to be present during all proceedings while issues are presented and witnesses heard. The matter may not be heard in the absence of that student unless he/she has waived the right to be present. See #18, Failure to Appear. The student's incarceration will be considered a waiver of these rights. The private deliberations of the hearing body is an exception and is not an abridgment of these rights.
11. **Right to Give Evidence** – The student and his/her advisor have the right to present evidence and witnesses. The Community Standards Board has the right to insist that information and/or witnesses relevant to the issue being heard be made available to the Board.
12. **Self-Incrimination** – During a hearing before a Community Standards Board, self-incriminating statements made, or incriminating items supplied by the student are not required and will not be used in a hearing unless the student has been informed of the right to refuse to supply such statements. No inference of guilt may be drawn by the authority because of the exercise of this right. However, the student may voluntarily waive it. In cases where the student may also be facing litigation in public court, he/she may request to have an attorney present during the University proceeding for the sole purpose of advising the student on how best to respond to certain questions in order to protect his or her rights in the public court proceedings. If the student's attorney is present, the University may also have an attorney present to ensure that the correct procedural rules are followed, and to advise participants of any legal issues that may be raised by

the student's attorney. The student's attorney will not receive notices of hearings, etc., which might be sent to his or her client. It is the student's obligation to communicate all such information to the attorney.

13. **Questioning of Witnesses** – The student, his/her advisor, the university representative, and Community Standards Board members have the right to question all witnesses who testify at the hearing. If witnesses giving testimony against a person do not testify in the presence of that person, the identity of the witnesses and transcripts of the testimony and/or other evidence to be presented shall be furnished to the student no later than 24 hours prior to the hearing. The hearing authority has a special responsibility to establish the objectivity and credibility of such testimony.
14. **Search and Confiscation** – Evidence obtained in violation of this policy is not to be considered by any hearing authority. If a member of the community suspects the presence of illegal articles or contraband, or items related to the commission of a violation, the person is required to obtain permission to search and/or confiscate. No member of the community is permitted to search the room or area of any student or take any of the above items without the student's consent unless written permission to search and/or confiscate has been given by the Dean of Students or his/her designee. The permission is limited in duration, and is as specific as possible with regard to the items, people, etc. sought and the areas available for search.
 - » Whenever possible, the student involved, the resident of a certain room, for example, should accompany those making the search. Any other prohibited item, or items, information, etc. otherwise linked to the commission of a violation which are happened upon during a search can be taken and brought to the attention of the Dean of Students Office.

Note: Prior written permission is not necessary in cases of emergency, matters of health, to verify room occupancy, to inventory recovered lost or stolen property, where the items are in plain view or where the student occupying the room has given consent. Any prohibited item or other items, information, etc. linked to the commission of a violation which are happened upon can be taken and brought to the attention of the Dean of Students Office. (A copy of the procedure for obtaining such written permission is available from the Office of Community Standards or the Student Government Association).
15. **Past Record** – No record of a student's past community standards history or other material irrelevant to the issue being heard shall be permitted during the merit determination phase of a student's hearing. However,

records of past dispositions and other material deemed relevant may be considered in the determination of appropriate consequences in the event the student is found to be responsible for the violation(s), and may serve to elevate the consequences.

16. **Written Decision** – The hearing authority is to base their decision solely upon the evidence introduced during the student’s hearing. The student shall receive a written copy of the decision containing the findings and the consequences to be applied, as well as notification of the right to appeal and how to initiate that process. Copies of the decision shall also be sent to the Dean of Students, the disciplinary files, and those persons deemed by the appropriate disciplinary body as needing such notification.
17. **Maintenance of Records** – Information from disciplinary files shall not be made available to unauthorized persons without the express written consent of the student involved except under legal compulsion in compliance with federal regulations or in cases where the safety of persons is involved. The only parties authorized to maintain records of individual disciplinary cases shall be the Dean of Students Office, and those persons empowered by the University to do so.
18. **Closed Hearings** – Hearings are to be closed unless there is a request to hold an open hearing by the student. The hearing authority shall determine if the request should be granted. In any case, all persons participating in the process, including attorneys, advisors, and persons deemed to have an interest in the proceeding, as determined by the hearing authority, may remain with the student’s permission. Matters involving sexual assault shall remain closed.
19. **Failure to Appear** – If a student has received due notice of an allegation and fails to appear at a hearing after receiving proper notice, the student will be charged with contempt of the system. When the student receives notice of the contempt charge, a second hearing will be scheduled to hear both the original allegation and the contempt charge. If the student fails to attend the second hearing it will be regarded as a waiver of the right to be present, and the issues of the original allegation and contempt charge will be resolved in the student’s absence.
20. **Right to Appeal** – Students accepting responsibility and consequences at any level waive their right to appeal the outcome of the judicial hearing. The University or the student not accepting responsibility and/or consequences has the right to appeal decisions on level 1, 2 or 3 offenses to the University Appeals Council. Students not accepting responsibility and/or consequences of a level 4 or 5 violation may appeal the decision to a lesser level appeals board. The lesser level appeals board is a Community Standards Board panel that convenes to review level 4 or 5 dispositions by reviewing

documentation. Students may obtain an application for appeal from the Office of Community Standards, Bart Luedeke Center, Student Affairs Suite.

21. **New Evidence After Appeal** – The Appeals Council is the final step in the process. However, when extenuating circumstances or new evidence warrants consideration, the Appeals Council may consider the matter.
22. **Imposition of Consequences** – The hearing authority may determine that there is sufficient cause for a consequence to be imposed prior to an appeal being heard. If so, the date and time the consequence is to take effect must be noted in the decision.
22. **Failure to Complete Consequences** – If a student fails to complete an assigned community standards sanction, or fails to abstain from an activity or location restricted by the hearing authority, this will be considered a new violation of the **Code of Conduct, Section 7.1**, Contempt of the System. The community standards administrator or his/her designee may impose additional consequences up to but not including removal from residency for the new offense without a new hearing only if the student has had previous notice of the consequences for a contempt violation. (If removal from residency or suspension from the University is recommended, a hearing will be conducted for the new offense.) Any sanctions may still be appealed in accordance with the appeals policy.

Composition and Jurisdiction of Hearing Boards

The Community Standards Board hears matters involving social code violations, appeals from subordinate hearing authorities (e.g., residence directors), constitutional questions of student organizations, contests of student government elections, and disputes between student organizations. The composition of the panel chosen to hear a particular case varies according to the type of issue being adjudicated. While most panels are comprised of two student Community Standards Board members and either one administrative or faculty Community Standards Board member, panels dealing with student organization disputes or contests are comprised solely of student hearing officers. (During summer session or semester breaks, any three Community Standards Board members may hear a case if the community standards administrator cannot reasonably place two students on the panel).

Participants in the Process

In addition to the student who has been charged of a violation, participants in community standards hearings are as follows:

Community Standards Review Panels

A hearing panel for each case is selected at random from a pool of Community Standards Board members. Each panel is comprised of two student Community Standards Board members and either one administrative or one faculty Community Standards Board member. Student board members are University students who have applied and been accepted by the Office of Community Standards.

Administrators on Community Standards Boards volunteer their time as well. All undergo training and are assigned to hear cases or to act as student advisors as needed.

Hearing Moderator

An administrator acting as a hearing moderator may be present at a hearing to control the hearing and ensure the hearing follows procedural guidelines. The moderator will be impartial and has no interest or input in the outcome of the hearing.

University Representative

A community standards staff member is present at all hearings and acts as the spokesperson for the University as it relates to charges and proposed consequences. While not intended to be a prosecutor or adversary of the student, the University representative is responsible for explaining the charges and consequence proposals, and takes an active role in ensuring the hearing is fair and that all relevant information is presented to the board.

Student Advisors

A student advisor is generally a student Community Standards Board member and can assist a student charged with misconduct in responding to the allegation. Any other current member of the University community may also act as an advisor if he/she agrees to act in that capacity. An advisor should not speak for the student but can attend a hearing, assist the student in developing and presenting a response to the charges, and act as a general support for the student.

Community Standards Hearings

The following process is followed whenever misconduct is alleged, except when a Dean of Students' interim suspension has been imposed.

1. After receiving reports from campus public safety or residence life, the director of community standards or his/her staff generates a written letter to the student called a formal inquiry. The formal inquiry cites the alleged misconduct, violation(s), and assigns a level of severity. Also included with the formal inquiry are all public safety reports, statements, and any

other information related to the charges.

2. The student meets with the director of community standards or his/her staff in a "Resolution Meeting." In cases not involving dismissal or expulsion, it is possible the matter can be resolved in this meeting if the student and the administrator agree on the violation(s), level of severity, and consequences. If agreement cannot be reached at levels 1, 2, or 3 concerning the responsibility of the student, the student must challenge the allegation(s) of misconduct before the Community Standards Board (two students and one administrator). When a student accepts responsibility for an allegation of misconduct, the community standards administrator may impose the appropriate sanctions in accordance with the level of severity of the violation as listed in the Code of Social Conduct. A student who disagrees with consequences imposed by the community standards administrator may appeal to the University Appeals Council. Charges below level 3 must be resolved with the community standards administrator, his/her staff, area director, residence director, or house director.
3. A Community Standards Board hearing is divided into three parts.
 - a. **Procedural Phase** – The student is asked questions related to student rights, procedures and charges.
 - b. **Merit Determination** – This phase includes the relaying of all information, relevant questioning, and witness presentation related to the charges. It provides the panel of Community Standards Board members with information necessary to make a determination of responsibility and level of violation. The panel deliberates in private and then announces the decision. If the student is found not responsible for the alleged misconduct, the hearing is over and the charges are dismissed. If the student takes responsibility for any charges during this phase, it will be at the level charged by the University, unless the University representative agrees beforehand to any changes. When the student takes responsibility, the Community Standards Board may still hear any information it deems necessary to move on to a consequence determination phase.
 - c. **Consequence Determination** – If the student is found responsible or takes responsibility for any charges, the panel announces the finding and level of responsibility. The panel then hears consequence recommendations from the University representative first and then the student and/or his or her advisor. Prior misconduct can be introduced at this time. Character witnesses or references may also be introduced. The

panel then deliberates in private and announces the level and the consequences.

For every Community Standards Board panel decision there is an opportunity to appeal the finding, the consequences, or both. The University Appeals Council hears appeals of Community Standards Board decisions. Unless explicitly directed otherwise, consequences are held in abeyance pending an Appeals Council decision. When a student takes responsibility for any charges either during a resolution meeting or during merit determination phase of a Community Standards Board hearing, the student waives his/her right to appeal the finding of responsibility on those charges.

Appeals Council

The University Appeals Council derives its authority from its tripartite nature. The council hears appeals of cases originally adjudicated by the Community Standards Board. It also may hear appeals involving administrative regulations, as well as judgments regarding interpretations of the Family Educational Rights and Privacy Act (FERPA), or any other rights. The Appeals Council's authority does not extend to the civil or criminal realm. For a complete description of the Appeals Council authority and procedures, contact the Dean of Students, 609-896-5101 or the Office of Community Standards, 609-896-5292.

Hearing Record

1. All sessions must be recorded, preferably on digital audio, and the recording of the session must also be submitted to the appellate body within 48 hours of that hearing body's request. In addition, there must be a record of the name of the student, date of incident, issues put forth, student's response, significant evidence, decision and decision date, consequences, and names of the Community Standards Board panelists.
2. All written statements, etc. should be maintained as part of the student's community standards file.

Disciplinary Records

Academic and disciplinary records shall be maintained separately. At no time shall a disciplinary decision of any hearing authority or student government organization be placed in the academic records maintained by the registrar or recorded upon the academic transcript. Transcripts will carry a notation that disciplinary records are kept separately. Whenever a disciplinary record is added to the student's personnel file, an exact copy of that record must be given to the student(s) concerned.

In matters involving original jurisdiction of the University Community Standards Board, the records of those proceedings shall be maintained at least until the student graduates. The board may specify the length of time records are to be maintained in student files on a case-by-case basis.

Copies of decisions in disciplinary cases shall be transmitted to the following parties:

- » The student.
- » The Dean of Students.
- » Disciplinary files.
- » Other interested parties with a legitimate educational interest.

Rider University Substance Abuse Policy

Rider University believes that individual responsibility is extremely important in social choices. Substance abuse is prevalent on college campuses today and often hinders community members' ability to lead lives of productive work, enlightened living and community involvement. The University policy regarding alcohol and other drugs provides penalties for abuses but places major responsibility on the student for responsible decision making.

The policies and Code of Conduct governing the use of alcohol and other drugs apply to all Rider students and their guests. The primary responsibility for knowing and abiding by the provisions of the University's policies rests with the individual student.

Drug Policy

Rider does not tolerate the use or possession of any illegal substance on its campuses.

Rider University Parental Notification Policy

Rider University has decided it may notify parents in the following cases:

- » If a student is found to be responsible for any drug-related offense.
- » If a student is transported to the hospital due to a drug or alcohol related incident.
- » If a student refuses to be transported to a hospital for a drug or alcohol related incident against the advice of emergency rescue or safety personnel.
- » Any violation of the University alcohol policy.

- » Any incident which results in separation from the University or residence halls.
- » Whenever a student is arrested.

FERPA (Family Education Rights and Privacy Act) allows provisions for parents to be called in cases of life or safety emergency and when a student is declared by the parents as a tax dependent under the IRS code. The Dean of Students also has the authority to suspend students for reasons of health, safety or noncompliance with recommendations. Such suspensions are subject to review within five (5) academic days.

Campus Policy on Smoking

Rider University subscribes to a smoke-free work and study environment. In compliance with both University policy and New Jersey State law (N.J.S.A. 26:3D-17), smoking or ignition of any tobacco or other product or substance is prohibited in all buildings, the Bart Luedeke Student Center (including The Pub), dining facilities, residence halls and Greek houses. In addition, smoking is prohibited within 25 feet of all building entrances, within 25 feet of operable first floor windows, and within 25 feet of any building louvers or grilles providing outside air intake for equipment.



SECTION II

Residence Life Policy



Residence Regulations

The following regulations will be enforced by the Community Assistants, community directors, and area directors. Refer to the Social Code for sanctions that may result from failure to comply with these regulations.

Housing contracts are issued for a full academic year. When you sign your agreement to live in campus housing, you are committing to the terms of that agreement, including length of agreement and room rate. When you move out early, you are breaking the terms of the agreement.

Fall 2021 Semester COVID Housing Policies

While Rider University is operating during the COVID-19 Pandemic, and while under the “Resolved and Ready Plan,” the following specific Policies will remain in effect, along with all additional policies, until further notice. We want to provide information to frame expectations for a realistic view of life on campus, which will include the following.

1. Guests for residential students will be limited to other residential students. No commuter students or off campus guests will be permitted in the residential facilities. Overnight guests should be registered with the Residence Life staff. Please note this policy may change based on pandemic guidance.
2. Residential students who are identified as close contacts to someone testing positive for COVID-19 or who are COVID-19 symptomatic will require quarantine. Residential students who themselves test positive for COVID-19 will require isolation. Residential students who require quarantine or isolation and who have a permanent address within 75 miles of campus must return home for the quarantine or isolation period before returning to their residence hall. We will provide isolation and quarantine spaces for students outside of this radius or with extraordinary circumstances.

Fully vaccinated individuals **without** symptoms of COVID-19 should get tested 3-5 days after their exposure, even if they do not have symptoms and wear a mask indoors in public for 14 days following the exposure. Unvaccinated individuals can end quarantine after 10 days if they are tested for COVID-19 between days 5 and 7 of quarantine, test negative and are not symptomatic. Or they can end quarantine after 14 days with no testing and no symptoms. Residential students regardless of vaccination status are required to isolate per CDC guidelines. Quarantine and isolation housing will be available for all residential students.

*This policy is subject to change as CDC and state guidelines evolve.

Students will be notified through the Student Health Center and Rider's contact tracers in the event of any changes.

3. All students will be expected to adhere to the Shared Responsibility Pledge. Among other behaviors, this includes but is not limited to, not participating in large gatherings, adhering to quarantine guidelines, wearing a face mask SECTION II: RESIDENCE LIFE POLICY 41 or covering in all indoor locations outside of your individual residence hall room, and completing CampusClear on a daily basis. Students who fail to adhere to the COVID Shared Responsibility Pledge will be referred to the Office of Community Standards and students held responsible may face immediate removal from housing.
4. In accordance with recent CDC and NJ Department of Health guidance and growing concerns related to the Delta variant, effective Monday, August 16, and until further notice, Rider University will mandate all faculty, staff, students, vendors and campus visitors to wear a mask anywhere indoors on campus, regardless of vaccination status and except when eating and drinking. Masks are not required outdoors whether vaccinated or not.

Roommates and suitemates do not need to wear masks in their own residential hall rooms or suites unless guests are present, in which case everyone must be masked. Masks are required in the residence hallways, restrooms and other common areas.⁸ Students who cancel after this date, but before the start of the semester on September 8th, will receive a \$950 late cancellation fee on their student account.

5. Students who cancel after the start of the semester, will be subject to the published refund schedule.
 - a. All students who request release from housing beginning with the first day of classes to the end of the first week of classes - 80% of room and board charges; during the second week of classes - 60%; during the third week of classes - 40%. There is no refund after the third week of classes.

Cancellation Policy

Once a student has entered into a Housing Agreement, a cancellation of that agreement by the student is a breach of that Agreement by the student with a resulting loss to Rider. The amount of Rider's damages from any such breach is difficult to calculate because of the large number of rooms available for student occupancy. The fees and charges referred to herein, payable for cancellation, are agreed upon to be the applicable damages to Rider for the breach."

New Students (incoming) who have received a housing assignment; who request release from housing after July 15th for the Fall semester and January 15th for the Spring semester will be assessed a \$250 Housing Cancellation fee.

Returning Students (currently enrolled) who have received a housing assignment; who request release from housing:

- a. Between the beginning of Room Selection and May 31 will be assessed a \$200 Housing Cancellation fee.
- b. On or after June 1st for the Fall semester and November 1st for the Spring semester will be assessed a \$700 Housing Cancellation fee.
- c. On or after July 1st for the Fall semester and December 1st for the Spring semester will be assessed a \$950 Housing Cancellation fee.

All students who request release from housing beginning with the first day of classes to the end of the first week of classes - 80% of room and board charges; during the second week of classes - 60%; during the third week of classes - 40%. There is no refund after the third week of classes.

Study Abroad - If you are studying abroad through Rider University, you can suspend your housing for the semester you will be studying abroad without penalty. You will need to notify Residence Life in writing with verification from the Center for International Education stating that you are studying abroad.

December Graduates - December Graduates who complete a proper check-out by the end of the fall semester will not be penalized for cancelling the yearlong housing contract.

Furnishings

1. Each room is furnished with a bed, mattress, wardrobe/closet, desk, chair and dresser for each occupant. Students must furnish their own linens and other personal items.
2. No furniture may be removed from student rooms.
3. When a student withdraws, graduates or leaves Rider University, the student shall be responsible for returning his or her room to the condition in which it was found upon assuming occupancy, and for officially checking out with the residence staff.
4. Waterbeds are prohibited in all residences.
5. All furnishings purchased by students must comply with California Technical Bulletin 129.

Maintenance and Room Modifications

1. Students are not permitted to paint residence hall rooms or other common areas.

2. Keys may not be duplicated. Students that have lost their key are subject to a \$100 lock change charge.
3. Students are not permitted to modify or to authorize the modification of their rooms or other parts of the building. Students are not permitted to construct lofts in their rooms.
4. Materials are not to be tacked to the walls except where tack strips are provided. Students are not permitted to use foam tape or double-sided tape, only low tack masking tape and/or painter's tape should be used. Facilities will provide tape to those students who request it.
5. Repairs that are needed on any residence property must be reported to the Facilities staff via the online work order system. Students may not make repairs to University property.
6. Food in residence halls must be kept in sealed containers. No food may be stored on outside ledges.
7. The cleaning of all public areas in the residence halls is done by a contracted custodial service. Students are responsible for the cleaning of their individual rooms. Students clean their own bathrooms in all on-campus suites and apartments.
8. Rider University is mandated by Mercer County Improvement Authority to recycle certain materials. Each residence hall and Greek unit is supplied with receptacles for newspaper, aluminum cans, plastic and glass bottles, and other waste. Residence students and their guests are required, as mandated by law, to properly recycle.
9. Public area furniture may not be removed from its designated location.
10. Students not following the above procedures will be billed the appropriate charges.

General Regulations

1. Pets: Fish that are kept in a 10 gallon maximum aquarium are the only pets permitted. A student may be charged \$50 per week for unauthorized pets in addition to any other applicable penalty.
2. Only students who are registered for at least 12 semester hours of academic credit or their equivalent shall be housed in residence. Exceptions to this policy may be granted by the Associate Dean for Residence Life. Second semester seniors who register for the number of credits necessary for graduation, even though this may be less than 12 hours, will be allowed to live on campus. They should put their requests for housing in writing to the Residence Life Office.

3. The University shall not be liable for any loss by theft of personal property of a student or guest(s) of a student or for damage or destruction of such property by fire, water, or any other cause. Resident students are advised to procure personal insurance against such events, since the university cannot purchase this protection for the students.
4. Use a surge protector to help protect your computer system from sudden increases and decreases in electrical power. Even though University staff members take every precaution, we remind you that emergency situations could arise which may cause a loss of power.
5. It is the University's intention to ensure all reasonable privacy in student rooms, but in the interest of health and general welfare of the residents and/or buildings and in compliance with state law, the University reserves the right to enter the room for verification of occupancy, performance of housekeeping and maintenance functions, health and fire safety inspection, inventory of recovered property, violation of University policy and in emergency situations. Residence Life staff regularly monitor all common, public and semi-private areas.
6. When the University closes for vacation periods, residence staff will complete a health and safety inspection of each room. Appliances and extension cords, etc., that violate fire and safety regulations may be removed from the room.
7. Door windows in semi-private areas may not be covered.
8. Students are responsible for maintaining possession of their room keys at all times. Students that have lost keys will need to request lock changes in person via the Residence Life Office. The Residence Life staff will complete the appropriate paperwork and enter the request into the Facilities Work Order system. Decisions regarding a lock change charge will be determined by the Associate Dean of Residence Life or their designee. Lock change charge is \$100.
9. Students that have been locked out of their rooms may request a lock out. Students requesting lockouts will have multiple options for completing their requests. Students will be charged per lockout after their 3rd consecutive lockout. **Students will be encouraged to use the hall office as the primary means of requesting a lockout but will be provided the option of borrowing a key from the Residence Life Office.**
 - a. If the hall office is open the CD or OA in the office can perform the lockout. CAs on duty also can perform lockout.
 - b. The student can come to the Residence Life Office in the BLC, provide appropriate identification and receive a temporary key.

The key must be returned prior to the end of the business day if obtained by 3:00 p.m. or by 10:00 a.m. the following morning if obtained after 3:00 p.m.

- c. If the hall office is closed and the student is unable to go to the BLC, they can request a lockout via Public Safety. Lockout requests will be documented on the appropriate log for tracking and follow-up purposes.
10. All students who live in a residence hall are required to take meals in the University dining hall. Bronc Bucks included in residential meal plans carry over from fall to spring semester. Any unused Bronc Bucks expire at the end of Summer Session II (SSII). Those students living in an apartment are not required to have a residential meal plan.

Residence Fire and Safety Regulations

1. The following regulations pertain to the overloading of power strip cords:
 - a. Extension cords are prohibited including plug in multi-plug adapters. Power strips are allowed, only those which have a minimum wire size of 14 AWG (American Wire Gauge) that have a surge protector. Bed risers with outlets included are also prohibited.
 - b. Refrigerators, televisions, or any other appliances rated 300 or more watts shall be directly plugged into the wall receptacle or into a power strip with a built-in fuse.
 - c. No more than two power strips are to be connected to any dual (two-socket) receptacle.
 - d. Power strip cords placed under or supported by heavy objects or wrapped around nails or attached with tacks are prohibited. Power strip cords are not to be placed under carpets. No wiring or electrical plugs of any kind should be placed under carpets at any time. They must not be placed on or attached to heating elements such as radiators or pipes.
2. In compliance with University policy and New Jersey State law, smoking or the ignition of any tobacco product including e-cigarettes or vaping is prohibited in all buildings on campus. When smoking outside, consideration for others dictates that the smoker moves at least 25 feet away from all building entrances, 25 feet away from any first floor operable windows, and 25 feet away from any louvers or grilles providing outside air intake for building equipment.
3. There is not to be any accumulation of combustible materials, newspapers,

and spray paint cans, etc. in any buildings. Gasoline, benzene, propane, other flammable liquids, as well as other chemicals, fireworks and explosives are prohibited.

4. Appliances in student rooms: The increasing availability of many new electrical appliances has caused an increasing concern on the part of the staff and students about the danger of overloading the electrical facilities. The following guidelines and regulations were prepared by a committee to control this situation in the residences and reduce the danger of overloading:
 - a. All electrical appliances and equipment used by the students in the residence halls must conform to all safety regulations and meet Underwriter's Limited (UL) Standards.
 - b. The following types of electrical appliances are not permitted in student rooms in the residences: any appliance with an open heating element including coffee pots, hot plates, slow cookers, unenclosed instant water heating elements, fry pans, broilers, waffle irons, toaster ovens, George Foreman grills, heaters and air conditioners.
 - c. Microwaves must not exceed 1100 watts and 13.6 amps. In order to limit electrical capacity overload, only one microwave per unit will be allowed. Only one microwave is permitted per student room.
 - d. Refrigerators that use more than five amps of current are forbidden. All permissible refrigerators are to be kept in suitable condition in order not to present a health, safety or fire hazard. Any refrigerator not complying with the above regulations is strictly prohibited. Only one refrigerator is permitted per student room, unless permission is given through the Housing Accommodations process.
5. Live trees are not permitted in residence halls. Decorating materials must be flameproof or fire retardant.
6. Weightlifting equipment may not be stored or used in the residences, except in specially designed areas.
7. Bamboo, cork, paneling, cloth, paper lanterns, tapestries, stringed decorations, flags, jerseys and fishnets may not be hung from ceilings and walls. These items are prohibited from being used as window coverings/ window curtains.
8. Halogen lamps (or any other bulb over 75 watts), candles, incense and similar open-flame producing items, wax scent melters (plug in or battery

operated), wall plug-in air fresheners and salt lamps or plug-ins are prohibited per International Fire Code 2006, New Jersey Edition.

9. Lamps with plastic globes with multiple bulb offshoots (commonly called Medusa lamps) are prohibited. Any lamps that show signs of deterioration, which can cause a safety hazard (e.g., melting or fraying of wires), are not permitted.
10. String lights of any kind that (plug in or battery operated) are not permitted in residence halls. This includes but is not limited to string lights, rope lights, tube lights and other types of decorative lighting.
11. Ceiling fans and lights may not be installed.
12. Room exits and windows may not be blocked by furniture.
13. Items may not be hung outside residence hall windows.
14. Lighted decorations in windows of any campus residence visible from the outside are prohibited. (Requests for special consideration may be submitted to the Office of Residence Life/Greek Life for possible approval for a limited duration).
15. There must be an 18-inch clearance surrounding sprinkler heads and three-foot clearance surrounding smoke detectors.
16. Items must never be hung from sprinkler pipes or sprinkler heads.
17. Door decorations must be limited to posters or notes. Doors may not be entirely covered and the room number must be visible. Door decorations must be flush to the wall.
18. No furniture, shelves, room dividers etc. may be nailed or bolted to the walls.
19. No residence hall doors may be propped open at any time.
20. Swimming pools are not permitted (inside and outside). Slip'N Slides are also prohibited.
21. Horseshoe pits are prohibited.
22. Personal barbecue grills are prohibited.
23. Toy guns (including water guns) are prohibited.
24. Students are advised that all residence halls and rooms are subject to inspection by Township officials. Students may be subject and housing accountable by the Township for violations of code.

*** Residence Life reserves the right to amend and supplement this information.**

Policies and Procedures for Residence Damage and Abuse

Students are responsible for returning rooms to the condition in which they were found upon move-in. Damage to public areas and furnishings may be charged to all students of the living unit, unless the individuals responsible are identified. Residents of floors or wings are billed for their individual share of the damage total, with a minimum billing charge of \$5.

Guests

1. For the purposes of this policy, guests can be defined in two ways. The term "guest" refers to any non-student, faculty or staff member, or anyone not affiliated with Rider University. The University reserves the right to deny access to any "guest."
 - a. The term "guest" may also refer to any student (commuter or resident) who, as Rider student assumes responsibility in his or her living space (i.e., if a Rider student has other Rider students as guests in his/her living space and those students violate university policy, then the Rider host may be responsible for the actions of those guests even though they are also Rider students).
2. Residents should host no more than two (2) guests per occupant. Residents wishing to host a guest(s) for longer than two nights within a seven-day period or request to host more than three guests must request the permission of the Associate Dean of Residence Life or his/her designee.
3. Residents are not allowed to have unauthorized persons staying in their residence hall room on a continuous basis. Cohabitation, regardless of gender, is not permitted. This includes Rider commuter/resident students and other guests.
4. Residents are not permitted to host overnight guest/guests in their residence hall room for a period of longer than two nights in a seven-day period.
5. Residents wishing to host a guest/guests for longer than two nights within a seven day period must request the permission of the Associate Dean of Residence Life or his/her designee.
6. No student may have guest/guests, in the room over the objection of his/her roommate(s), suite-mates or floor mates.
7. All overnight guests must be registered with the Community Assistant on duty by 11 p.m. on the evening of the scheduled visit. Upon presentation of a valid photo ID, the CA will issue a guest pass to all overnight guests. Registered guests are required to carry this guest pass with them at all times.

8. For security reasons, residents who receive special permission to stay in the residence halls after closing (e.g., Thanksgiving break, Spring Break) may not have guests.
9. Residents are required to escort their non-Rider guests at all times during their visit.
10. Residents are responsible for the actions of their guests at all times and are subject to disciplinary actions if their guests violate University policies. It is the responsibility of each resident to make known all rules and regulations to his/her guests. Residents are also responsible for the actions of their guests in their living spaces.
11. Failure to abide by the guest/guests policy can result in loss of guest/guests privileges and/or other judicial action. Consequences may range from levels three to five. However, if a guest violates a policy at a level one or two, then the Rider host may face the consequences of the violation at that level.

Consolidation

When a vacancy exists in a double room, students have the following options:

1. Find a roommate or be assigned one by the office.
2. Relocate to another room with a vacancy.
3. Pay for the double room as a single.

Break Housing

All residences and dining facilities will be closed to students during the following periods: Thanksgiving, End of Semester, Spring Break, and other designated periods when school is not in session. Closing times will be set by the Residence Life Office. In addition, students must leave the residence unit within twenty-four (24) hours after the last examination, termination of enrollment or release from the agreement.

- a. No one will be permitted to re-enter the buildings prior to the scheduled opening.
- b. Students should make their travel arrangements to coincide with the above stated closing and opening times. Failure to vacate by 5:30 p.m. will result in a late departure fee.
- c. No students without prior approval will be permitted to stay after the buildings close nor will they be permitted to re-enter the buildings to pick up anything.
- d. **CAMPUS IS DRY DURING ALL CLOSING PERIODS.**
- e. For security reasons, residents who receive special permission to stay in the residence halls after closing (e.g., Thanksgiving Break, Spring Break) may not

have guests. A guest is defined as anyone not approved to be on campus for the break period.

Housing Restrictions

Students who are interested in living in an apartment or suite must be in good judicial standing and financial standing with the University.

- » Conduct History Holds
 - » Level 1 Violations – Not eligible for Apartment and suite Housing
 - » Level 2 Violations – Not eligible for Apartment and suite Housing
 - » Level 3 Violations – Multiple (2 or more) violations – Restricted for 3 full semesters after incident occurred
 - » Tier 2 Alcohol Violations – Multiple (2 or more) Tier 2 violation - Restricted for 3 full semesters after incident occurred
 - » Tier 1 Alcohol Violations – Multiple (2 or more) Tier 1 violation - Restricted for 3 full semesters after incident occurred
- » Financial Holds
- » Outstanding balance to the institution of \$500 or more

The background of the entire page is a black and white photograph of a university campus. It features large, leafy trees in the upper half and a paved walkway in the lower half where several students are walking. A white rectangular box with a red header is overlaid on the right side of the image.

Telephone Numbers

| | |
|--------------------------------------|----------------|
| » Main Number | 609-896-5000 |
| » Department of Public Safety | 609-896-5029 |
| » Emergency | 609-896-7777 |
| » Human Resources Department | 609-896-5140 |
| » Dean of Students | 609-896-5101 |
| » Facilities Management | 609-896-5080 |
| » Office of Residence Life | |
| » Residence Life | 609-896-5102 |
| » Greek Life | 609-896-5327 |
| » Community Standards | 609-896-5292 |
| » Student Health Services | 609-896-5060 |
| » Other: | |
| » Lawrence Township Police | 609-896-5102 |
| » Fire or other emergency | 911 |
| » Employee Assistance Program | 1-800-765-3277 |



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