



Veterans and
Military Affairs

Military connected student checklist

Follow these steps to check-in to the University:
(THIS IS A GUIDE AND REFERENCE)

1. Veterans and Military Affairs Office

Canastra Center 116
609-896-5000, ext. 7382
rider.edu/vets

- ☐ Know Your GI Bill & Options
GI Bill: 888-442-4551 (va.gov)
(Ch. 1606, 1607, 30, 31, 33, 35)
 - ☐ ROTC/OCS (circle one)
 - ☐ Active Duty in New Jersey
 - ☐ Recently Discharged
- ☐ Upload Documents
 - ☐ [DD 214 Member 4 copy](#)
 - ☐ [NOBE](#)
 - ☐ [Kicker](#)
- ☐ Certificate/Letter of Eligibility (COE/LOE)
Apply online at va.gov

2. Admissions Office

Ciambelli Hall
609-896-5042
rider.edu/applynow

- ☐ Apply to Rider
- ☐ Joint Service Transcript
- ☐ Send ALL Transcripts
 - ☐ High School/GED*
 - ☐ All other colleges/universities
- ☐ Resume*
- ☐ Interview/Audition*
- ☐ Letters of Recommendation*
- ☐ Essay*
- ☐ Standardized Testing*

3. Academic Advising

- ☐ Completed Transcript Evaluation

ALL: An advisor will be assigned depending on school and major. Attach program audit sheet (credits accepted) & 2/4 year class plan.

Advisor Name/number: _____

4. Testing and Orientation

rider.edu/orientation

- ☐ Placement Exams**:
 - ☐ English
 - ☐ Math
- ☐ Attend Orientation**

5. School Certifying Official

Sue Stefanick, Registrar's Office
Bart Luedeke Center 213
609-896-5066
rider.edu/registrar

- ☐ Current COE/LOE
- ☐ [DD 214 Member 4 copy](#)
- ☐ [Rider Permission to Certify Form \(rider.edu/vets\)](#)

6. One-Stop Services

Bart Luedeke Center, One-Stop
609-896-5360
rider.edu/onestop

Financial Aid

- ☐ [FAFSA](#) (Optional)
- ☐ Research Veterans & Military Grants/Scholarships
- ☐ Check [myRider](#) Portal (Student Tab, Financial Aid)

Bursar - Assistance Programs

- ☐ NJ Div of Voc Rehab (DVR)
- ☐ US Dept of Veteran Affairs – VR&E (Chap 31)

To obtain voucher for Tuition Assistance (TA):

☐ [ArmyIgnitED](#) ☐ [AFVEC](#) ☐ [NCP](#)

- ☐ Book Store Vouchers*

Health Insurance waived? ☐ Yes ☐ No

Financial Agreement accepted? ☐ Yes ☐ No

COVID Agreement accepted? ☐ Yes ☐ No

Other Programs

- ☐ [Survivors Education & Assistance Benefit \(DEA/Chap 35\)](#)
- ☐ [Princeton University Army ROTC](#)

(* if required, ** Not required for CCS students)

For more information, visit:

RIDER.EDU/VETS





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7. Student Life

Bart Luedeke Center
609-896-5057
rider.edu/student-life

Housing and Dining, Bart Luedeke Center 115

- ☐ Residence Halls
- ☐ Dining Services

Health Services, Poyda Residence Hall

- ☐ Physical form*
- ☐ Immunizations*

8. Office of Information Services

609-219-3000
rider.edu/helpdesk

- ☐ Rider Key Username and Password
- ☐ Rider Email Account
- ☐ myRider Portal myrider.rider.edu

9. Public Safety

609-896-5029 (Non-emergency)
609-896-7777 (Emergency)
rider.edu/offices-services/public-safety

- ☐ Car Registration & Parking Sticker
- ☐ BRONC/Student ID Card # _____

10. Return to VMAO

Canastra Center 116

- ☐ Interview with VMAO Coordinator

Important Bio Information

Check one:

- ☐ Veteran
- ☐ Active Duty
- ☐ Dependent Spouse
- ☐ Dependent Child
- ☐ Fellow
- ☐ National Guard
- ☐ OCS
- ☐ Reservist
- ☐ ROTC

Date: _____

First Name: _____

Last Name: _____

Address: _____

City _____

State _____ Zip Code _____

Best Contact

Email _____

Phone #: _____

Branch: _____

Rank: _____

(Veteran) War/Operation: _____

(Others) Unit Name or Military Parents

Contact Info: _____

Rider Point of Contact

(Name, Phone, Email, Business Card):

Important Contacts

Thomas Reddington

Coordinator

Veterans and Military Affairs Office

Canastra Center 116

Phone: 609-896-5000, ext. 7382

Email: reddington@rider.edu

Sue Stefanick

School Certifying Official

Registrar's Office

Bart Luedeke Center 213

Phone: 609-895-5066

Email: stefanic@rider.edu

General Information

US Department of Veterans Affairs

va.gov

NJ Dept. of Military and Veterans Affairs

nj.gov/military

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