

# myRider for Students

This overview is meant to introduce you to the new myRider Student Information tab and explore the features and links available through this new portal. For more detailed explanation of the course catalog search and the registration process (Search and/or Register for Classes), please view our other myRider videos or documents.

The screenshot displays the myRider student portal interface. At the top, there is a navigation bar with the RIDER UNIVERSITY logo and the myRider text. Below this, a navigation menu includes tabs for Home, Employee Information, Welcome, Student Information (which is highlighted), and Faculty. The main content area is divided into several columns of service boxes:

- Announcements:** States there are no announcements.
- Student Grades:** Shows "No Data Found" and a "Select Another Term" dropdown.
- Campus Contacts:** Lists services like One Stop Services, Registrar, and School of Education with contact information.
- Academic Profile:** Displays student details such as Class Standing (Graduate), Degree (Master of Arts), Level (Graduate), Program (MA in Organizational Leadership), Admit Term (Fall 2006), Catalog Term (Fall 2010), College (Education), Campus (Lawrenceville), and Major and Department (Organizational Leadership, Dept of Grad Ed, Ldrshp & Coun). It also lists an advisor, R. Elizabeth Watson.
- Registration Tools:** Provides links for "Before you Register", "Register for Summer 2012 Classes", and "Register for Fall 2012 Classes".
- My Academic Tools:** Offers links for "My Class Schedule", "My Week At A Glance", "Enrollment Verification Request", "View Holds", "Request a Transcript", and "View my Transcripts".
- Advising & Academic Support:** Includes links for "Advising", "Tutoring & Academic Assistance", and "Quick Links".
- Personal Information:** Provides options to "Manage MyID", "View Bronc Bucks and meal plan balance", "Add Bronc Bucks", "Block Meal Plans", "Update RiderAlert", "View Address & Phone Numbers", "View Email Addresses", and "Change Password (EasyPass)".
- Banner Self-Service:** Links to "Banner Self-Service".
- My Financial Account:** Shows "No Data Found".
- Finances:** Links to "View Financial History", "Tuition & Fees", "Loans", "Payments, Billings & Deposits", and "Scholarships & Grants".

At the bottom right, there is a date stamp: February 16, 2012.

- The myRider portal offers links to popular services and software all in one place. In addition to the resources you will need prior to seeing your advisor and registering for classes, there is a channel dedicated to “Academic Profile” and “Personal Information”, “My Academic Tools”, “Advising & Academic Support”, and “Finances”. There are also direct links on myRider for Webmail, Blackboard, Library resources, and the Rider website.
- Log into myRider using your current EasyPass username and password combination.



Each box on the Student Information tab is called a channel, with different options available for each.



allows for editing what information you see on that channel. Presently, the only channel with this capability is the Student Grades channel, and the preferences are to select which term is displayed (Default Term) and how many courses display.

If you make changes, click  **Apply** to save the changes and then click  **Back** to return the channel to display your classes. If you are not registered for the term you selected, you will not see any classes on your channel.



allows you to display the selected channel in full-screen mode. To return to the Student Information Tab, click  **Back to Student Information Tab** in the top left corner of the screen.



and



allow you to toggle the display of the channel between only the title and the full range of details for the channel



**Registration Tools**

**Before you Register**  
Contact your advisor to discuss your course schedule  
Check **Greenlight Status** and **Registration Holds**

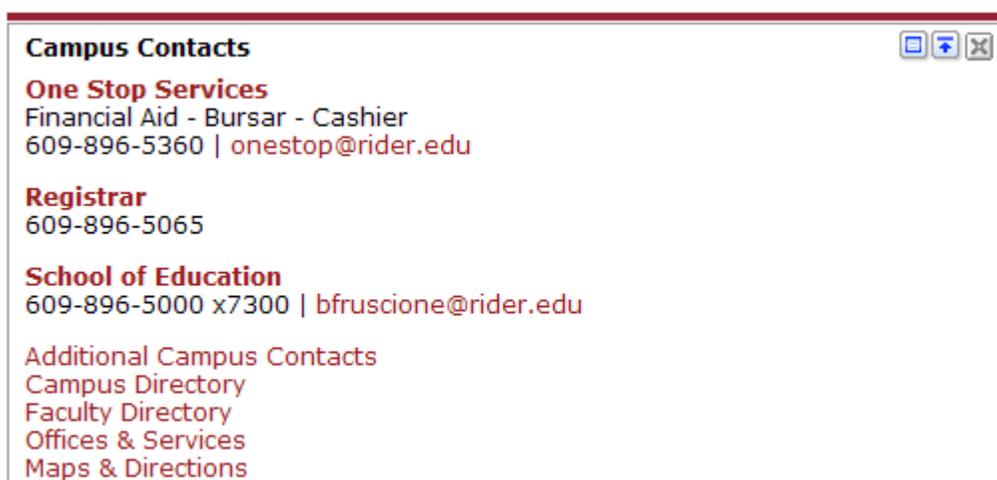
**Register for Summer 2012 Classes**  
View Open and All Course Lists  
Search and/or Register for Classes: MyInfo  
Summer Session Information

**Register for Fall 2012 Classes**  
When Can I Register?  
View Open and All Course Lists  
Course Catalog Search  
Search and/or Register for Classes  
Add / Drop Classes

You will note in the Registration Tools channel that there are two areas for registration. Summer 2012 registration will take place as usual in MyInfo. The links under this section will take you to MyInfo and information about the courses available for Summer 1 and 2.

Fall 2012 registration will be through myRider. For more detailed information on how to search the on-line course catalog and how to search, register, add or drop classes, please view our separate documentation.

This channel also offers links to view your greenlight status and any holds you may have that would prevent you from registering. If you have met with your advisor and you still have a greenlight hold, you must contact your advisor right away and ask them to greenlight you or you will not be able to register for classes on-line. Greenlighting is only required for fall registration, it is not required for summer registration.



**Campus Contacts**

**One Stop Services**  
Financial Aid - Bursar - Cashier  
609-896-5360 | [onestop@rider.edu](mailto:onestop@rider.edu)

**Registrar**  
609-896-5065

**School of Education**  
609-896-5000 x7300 | [bfruscione@rider.edu](mailto:bfruscione@rider.edu)

**Additional Campus Contacts**  
Campus Directory  
Faculty Directory  
Offices & Services  
Maps & Directions

The Campus Contacts channel provides quick access to important numbers and email addresses.

**Academic Profile** [Window Icons]

**Primary**

**Class Standing:** Graduate  
**Degree:** Master of Arts  
**Level:** Graduate  
**Program:** MA in Organizational Leadr  
**Admit Term:** Fall 2006  
**Catalog Term:** Fall 2010  
**College:** Education  
**Campus:** Lawrenceville  
**Major and Department:** Organizational Leadership, Dept of Grad Ed, Ldrshp & Coun

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 **Advisors**

 R. Elizabeth Watson

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Select Another Term

[Transcript](#)      [Holds](#)

The Academic Profile channel displays information regarding your current academic program, as well as your advisor, and links to view your unofficial transcript and any holds you may have on your records.

You may also email your advisor by clicking  next to your advisor's name. If you feel any of this information is incorrect, you should contact your deans office.

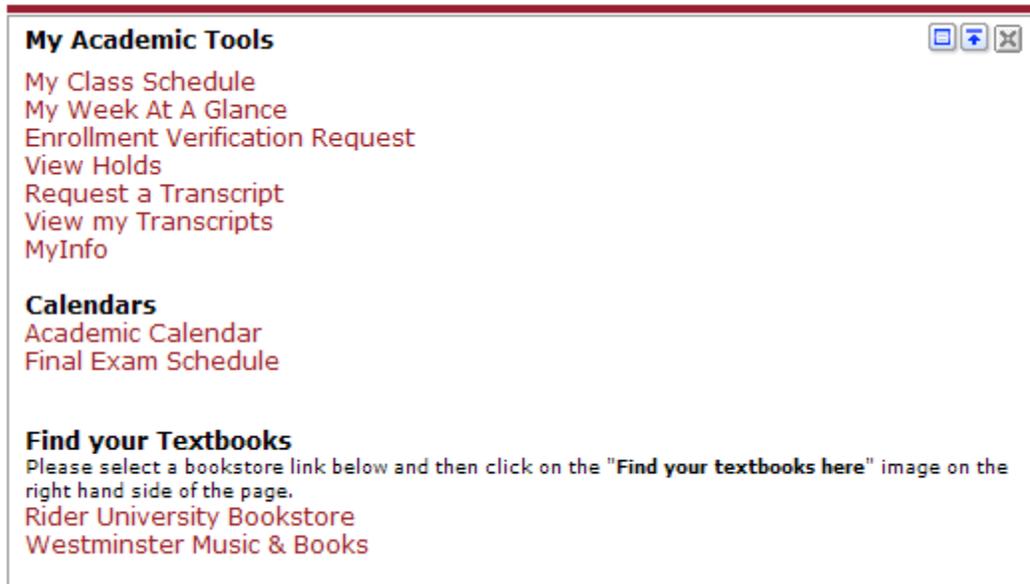
**Personal Information** [Window Icons]

**Manage MyID**  
View Bronc Bucks and meal plan balance.

**Add Bronc Bucks**  
**Block Meal Plans**  
For commuter students or those not on a mandatory meal plan.

**Update RiderAlert**  
**View Address & Phone Numbers**  
**View Email Addresses**  
**Change Password (EasyPass)**

The Personal Information channel allows you to manage your EasyPass password, meal plans and Bronc Bucks, as well as your Rider Alert information. You can also view your address and phone number details.



The My Academic Tools channel provides you with links to view your schedule, request an enrollment verification or copy of your transcript, view an unofficial transcript or any holds that may be applied to your records. Additionally, there are links to academic calendars and final exam schedules, as well as the two university bookstores.



The Advising & Academic Support channel provides links to many support services necessary for planning your schedule or your program. Additionally there is a section with links to tutoring and academic assistance websites.

**Quick Links** 

**View All Current Students Resources**

- Academics
- Athletics
- Bookstores
- Event Calendars
- Event Request Form - Reservations
- Facilities Work Orders
- Financial Aid & Scholarships
- Graduation / Commencement
- Local Information
- MyInfo
- Parking
- Parking Ticket Appeals
- Performances & Events (WCA)
- Photos & Videos
- Public Safety
- RosettaStone
- Student Employment
- Student Life
- Technology
- Technology Help Desk
- Transportation
- Tuition & Fees

The Quick Links channel offers links to information about many university services.

**My Financial Account** 

No Data Found

**Finances** 

View Financial History: MyInfo  
For information prior to Fall 2012  
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- Tuition & Fees
- How to Apply for Financial Aid
- Scholarships & Grants
- Loans
- Payments, Billings & Deposits
- Understanding Financial Aid
- Student Employment / Find A Job
- Financial Aid & Scholarship Website

The My Financial Account and Finances channels provide you a picture of your account balances as well as your financial aid, as well as links to resources to help you with financial aid.