Student Success Center
4 M Note Taking Assignment

Names: ______________________________________________________________

Date of Lecture: _______________________________________________________

Topic: ________________________________

Review your notes with a partner and identify the material that **MATCHES** in both of
your notes. List the first 3 main points from the lecture that each of you recorded in your
notebooks:

1. ____________________________________________________________________
2. ____________________________________________________________________
3. ____________________________________________________________________

Compare notes with your partner to identify information that you may have **MISSED**.

- Ask yourselves if the missed material is relevant
- Notice if you tend to omit main ideas, details, examples, or digressions.

Name: _____________________  Omissions: ________________________________

Name: _____________________  Omissions: ________________________________

- Did you include too much information
- Using different colored pens or pencils, edit your notes by adding information that
  you missed.
- Try to determine the reason you missed information (distraction, lecture speed,
  unfamiliar concepts or vocabulary, etc.) Indicate those reasons here:

Name: _____________________  Reason: ________________________________

Name: _____________________  Reason: ________________________________
Illustrate your understanding of the lecturer’s **MEANING**. Discuss the following questions with your partner and answer below:

1. State an objective or theme of the lecture.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

2. How did this lecture relate to prior lecture or reading assignments?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

3. Predict what might be discussed in the next lecture.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Method of **MEASUREMENT**: review your notes and predict an essay exam question based on this lecture.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________