TURN ON THE SYSTEM

Press Projector “ON” button on the desk mounted control panel.
Red “Warm-up” light turns green and indicates “Ready” in 30 seconds.
(Projector takes two minutes to full brightness)

Macintosh Display
- Log in using your EasyPass name (not your e-mail address) and password
- Select the “Macintosh” button on control panel.
- The window above the button is high-lighted blue indicating the selection has been made.
- See Audio Play section for volume and selection information
- Make sure you log off at the end of your session

Computer Notes:
- The system and projector must be on to play any audio from the computer (CDs, mp3s, or internet) or DVD player.
- You can also run Windows applications on this mac to do so, restart the mac then hold the “OPTION” key, select the hard drive icon labeled “Windows”

Guest Laptop
- Select the “Guest Laptop” button on the control panel.
- VGA, network and audio cables are provided at the top of the desk. Connect VGA cable prior to powering up the laptop.

VCR/DVD Display
- Select VCR/DVD button on the control panel. The button is high-lighted blue when selected.
- Turn on VCR/DVD using “ON/STANDBY” button on left front panel of the VCR/DVD unit.
- Press the “VCR/DVD SELECT” button on the front of the unit to choose between VHS tape or DVD.
- Basic VCR/DVD functions are accessed on the front of the unit. Complete functions and controls for scan, chapter functions, etc are available via the attached remote.
- See Audio Section for VCR or DVD selection and volume control.

VISUAL PRESENTER DISPLAY
- Select the “DESKTOP CAMERA” button on the control panel.
- Slide the release clip on base of the camera arm and move to upright position above stage.
- Turn Presenter ON. Switch is located at front, left of unit.
- Adjust size, focus, light source using the Presenter’s front panel buttons

AUDIO PLAY
- Turn on the Amplifier in the desk. Power button located on top left.
- Select the appropriate source by rotating the “INPUT” dial.
- See chart on amplifier for list of input sources and their corresponding displayed names.
- Adjust volume.

IMPORTANT: PLEASE turn the system OFF when finished. This will conserve the life of the lamp. (Lamp replacement cost is $450.)
Note: Once the system is turned off, it can not be reactivated for approximately two minutes. A red flashing “Warm-up” light after pressing “ON” indicates that the system is not yet ready for reactivation however, the system will turn on automatically after the two minute cycle completes.

If you have any questions or would like a demonstration, call in advance, the OIT Help Desk at x3000

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