



Campus Security and Fire Safety Reports 2008

Westminster Campus



RIDER
UNIVERSITY

Department
of Public Safety

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Table of Contents

From the Rider University Director of Public Safety..... 2

Section One: Campus Security Report

What is a Campus Security Report?..... 3
Rider University Department of Public Safety..... 3
Campus Policing and Security Policies..... 4
Reporting and Responding to Incidents..... 4
Monitoring and Recording Criminal Activity at Off-Campus Locations 5
Daily Crime Log..... 5
Facilities Access and Security Maintenance..... 6
Crime Prevention Education and Awareness..... 6
Timely Warning and Emergency Notifications..... 7
Missing Student Policy..... 7
Rider University Substance Abuse Policy..... 8
Rider’s Alcohol Policy..... 8
Rider’s Drug Policy..... 8
Substance Abuse Education and Awareness..... 8
Rider University Campus Sexual Assault Victim’s Bill of Rights 9
Preventing and Responding to Sexual Assault..... 9
Campus Security Statistics 12
Crime Definitions from the Uniform Crime Reporting Handbook..... 12
Criminal Offenses 14
New Jersey Sex Offender Internet Registry 15
Arrests 15
Hate Crimes 16

Section Two: Fire Safety Report

What is a Fire Safety Report?..... 18
On-Campus Residential Fire Safety Systems..... 18
Residential Fire Safety Policies and Regulations..... 18
Fire Event Log 19
Fire Prevention and Education Awareness..... 19
Fire Statistics 19
Evacuation Policies..... 20
Evacuation for People with Disabilities 23
Telephone Numbers..... 24

From the Rider University Director of Public Safety

On behalf of the Department of Public Safety, welcome to Rider University. We hope you find this report helpful as it regards your safety and security on campus.

As a community, we recognize that safety is everyone's responsibility. We appreciate the opportunity to share with you information regarding Public Safety policies, programs, and services; campus crime statistics; and fire safety statistics, education and training, and evacuation policies and procedures.

The safety and well-being of all members of the Rider community—students, faculty, staff and visitors—is of utmost importance to the University and a primary responsibility of the Department of Public Safety. The Department is responsible for the protection of life and property, the enforcement of University policies, the prevention and detection of on-campus crimes and other violations, and emergency response management and other safety services.

Founded in 1865, Rider University is a student-centered community of learners regionally recognized as an academically enriching institution. With campuses located in Lawrenceville and Princeton, New Jersey, Rider is an independent, residential university comprised of four academic units: the College of Business Administration; the College of Liberal Arts, Education, and Sciences; the College of Continuing Studies; and Westminster College of the Arts. Rider offers more than 60 undergraduate programs in the fine and performing arts, humanities, sciences, social sciences, education and business, as well as 21 graduate programs principally in business, education, and music.

This campus security report focuses on Rider's Westminster Choir College campus, a 23-acre campus located at 101 Walnut Lane in the heart of Princeton. The campus comprises 13 buildings and on-site parking. A separate report is published specific to Rider's Lawrenceville campus.

Thank you for taking the time to review this report. If you have questions or would like further information about safety and security at Rider University, please contact the Department of Public Safety at (609) 896-5029.

Sincerely,

Vickie L. Weaver, CPP

Director of Public Safety

SECTION ONE: CAMPUS SECURITY REPORT

What is a Campus Security Report?

The Rider University Department of Public Safety is responsible for preparing and distributing an annual campus security report as per the Campus Security Act, which requires colleges and universities to publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.

Rider's Department of Public Safety works closely with several other University departments, among them the Dean of Students and Residential Programs Office, as well as local police in compiling this report each year.

The Department encourages members of the Rider University community to use this report as a guide for safe practices both on and off campus.

This report is available on Rider's Web site at www.rider.edu/Files/WestminsterBrochure.pdf. Paper copies are available via the Department by calling **609-896-5029** or by e-mailing ttucker@rider.edu.

Rider University Department of Public Safety

The mission of the Department of Public Safety is to provide members of the University community with a safe and pleasant environment in which to live, work and learn. This involves the protection of life and property, the enforcement of University policies, the prevention and detection of on-campus crimes and other violations, and emergency response management and other safety services.

The Department is located in Bristol Chapel on the Princeton campus. The Department is staffed by a director, assistant director/captain, assistant director/coordinator of public safety, and public safety officers who cover the Lawrenceville and Princeton campuses 24 hours a day, 365 days a year. Public Safety officers on the Princeton campus patrol on foot and via golf cart.

The Department of Public Safety is available at all times to assist members of the University community. The Department can be contacted at **609-896-5029** (non-emergencies) and **609-896-7777** (emergencies) or by dialing **x5029** or **x7777** via any campus phone. The communications officer receiving the call will dispatch the Princeton campus Public Safety officer. These calls are electronically recorded and preserved, as are dispatch transmissions and patrol responses. The Bristol Chapel Office (x8315) can be dialed from an on-campus phone for non-emergencies. In addition, there are six code-blue emergency phones on the Princeton campus that provide direct connection to the Department.

Public Safety officers are non-sworn University employees who do not have police powers. Officers who have not previously graduated from an accredited police academy prior to joining the Department are required to complete a 40-hour training program in campus law enforcement and security sponsored by the New Jersey College and University Public Safety Association. Officers are qualified in first aid, CPR for the professional rescuer, fire response and participate in ongoing training throughout the year.

The Department's Communications Desk is located in the General Services Building on the Lawrenceville campus and is staffed with trained communications officers who answer calls for service,

dispatch officers and other emergency services, register motor vehicles on campus, handle switch-board calls late at night, and monitor intrusion detection and fire alarms.

Campus Policing and Security Policies

The Department's policies and standard operating procedures are outlined in the Patrol Guide and Emergency Operations Plan, both of which are available in the Department's offices.

The Department of Public Safety maintains excellent working relationships with Lawrence Township Police and Princeton Borough and Princeton Township Police as well as county and state police agencies. Information is disseminated between these agencies and the Department in an ongoing effort to maintain safe campus environments. In addition, local police officers work at various University events throughout the year.

Serious matters are promptly reported to local police with whom Rider cooperates in the investigation of possible criminal activity or conduct. In addition, the Department assists victims, upon request, in contacting the police. The Department reviews all reported incidents and coordinates with local police in classifying and compiling reportable offenses as defined in *The Handbook for Campus Crime Reporting*.

Mutual aid agreements have been established with a variety of local agencies and institutions, among them Princeton Borough and Princeton Township Police and Fire Departments, Mercer County Sheriff's Office, and area schools.

Reporting and Responding to Incidents

Violations of criminal law and/or the University's Code of Social Conduct as outlined in the student handbook, *The Source*, should be reported directly and promptly to the Department of Public Safety. Public Safety officers respond to on-campus locations as appropriate and are available to take reports at the office.

Violations of Rider's Code of Social Conduct are adjudicated by the appropriate hearing authority as enforced by the Office of Community Standards. Further information is available in *The Source*, which is available via Rider's Web site (www.rider.edu) and the Office of Community Standards. Depending on the nature of the incident involved, prosecution may take place, in accordance with New Jersey criminal law, independent of University action.

Resident students may first confer with Residence Life staff for incidents occurring in the residence halls. This does not preclude the ability to notify and file a report with the Department of Public Safety and/or local police.

There are various ways in which members of the Rider community can report crimes and other serious incidents:

- A **formal complaint report** results when an incident report is prepared that includes victim and witness statements and results in an investigation, if appropriate; the identification of suspects; and the filing of campus charges. Where appropriate, suspects who are not students, faculty or staff may be identified as Personae Non Grata. Violations of the University's Code of Social Conduct are adjudicated through the Office of Community Standards as outlined in *The Source*.
- An **informational report** may be taken when an individual does not wish to pursue formal charges or an investigation but wishes to have an accounting of the incident on file.

- A **confidential report** may be taken when an individual does not want his or her identity publicly revealed in the reporting of a crime or other serious incident.

A **silent witness form** is available via the Department's Web site. It allows individuals to notify the Department anonymously of any crime or other serious incident that occurs on campus.

Campus security authorities who are informed of crimes or other serious incidents are required to notify the Department of Public Safety for annual crime reporting and/or other action as appropriate. The Campus Security Act defines campus security authorities as officials of an institution who have significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution. Pastoral and professional counselors must respect confidentiality but are still required to disclose crimes or other serious incidents to the Department for annual crime reporting purposes.

Monitoring and Recording Criminal Activity at Off-Campus Locations

Rider University works closely with local law enforcement agencies regarding off-campus crimes and other serious incidents involving Rider students or student organizations.

Any findings of student misconduct are handled by the Dean of Students Office and the Office of Community Standards for any disciplinary action if appropriate. The Code of Social Conduct may apply to any student conduct that occurs on University premises, at University-sponsored activities, and also to off-campus conduct that adversely affects the University community or the pursuit of its objectives, including, but not limited to, any off-campus conduct that constitutes a violation of any law or municipal ordinance or any off-campus conduct that poses a threat to the health, safety or welfare of any members of the University community or any residents of the neighboring communities. The Director of the Office of Community Standards shall decide whether the Code of Social Conduct shall be applied to conduct off campus, on a case by case basis, in his or her sole discretion of the University. Timely warning notices may also be issued as appropriate.

Daily Crime Log

The Department of Public Safety maintains a written, easily understood Daily Crime Log as required by the Campus Security Act. The Daily Crime Log records, by the date the crime was reported, any crime that occurred on campus or within the Department's patrol jurisdiction, in public areas immediately adjacent to or running through campus, and in certain non-campus facilities and remote classrooms. The log includes the nature, date, time, and general location of each crime reported to the Department as well as the disposition of the complaint, if known at the time the log is written. The Department makes an entry or an addition to an entry to the Daily Crime Log within two business days of receiving a report, except in certain circumstances as prescribed by the Campus Security Act.

Rider's Daily Crime Log is available for public inspection and contains the most recent 60-day period. Any portion of the Daily Crime Log older than 60 days will be made available within two business days of a request for public inspection.

Facilities Access and Security Maintenance

The Princeton campus is an open campus. Public Safety officers conduct routine building checks during their patrol and a surveillance camera records activity in the Conservatory area of campus. Campus buildings are locked by an officer every night and are accessible when locked with University identification only. All overnight guests to the residence halls must register through the Residence Advisor on duty for the respective hall.

Access to exterior doors of the campus' three residence halls and various practice facilities is controlled by a system of electronically encoded photo ID cards. These cards, which are issued to students, faculty, and staff, are also required for access to various University services including the Library, bursar's office, coffee house and residential dining facilities. The card system manager, a member of the Student Affairs staff, is responsible for the issuance and operation of the Card Access System. Facilities Management is responsible for maintenance of the campus key lock system. The Department of Public Safety should be contacted in the event of an ID card, key or lock problem after normal business hours.

The Department of Public Safety works closely with the Residential Programs Office in monitoring and maintaining safe residential living facilities. Public Safety officers conduct routine security walkthroughs in the residence halls and respond to incidents and emergencies.

The Department also works closely with Facilities Management in maintaining safe facilities on both campuses. Sodium vapor lights designed to enhance visibility illuminate all parking areas, buildings, and walkways. The Department conducts routine campus lighting surveys information from which is forwarded to Facilities Management. Members of the University community are encouraged to report any lighting deficiencies to Facilities Management at x8272. In addition, the Department maintains an on-call list of Facilities Management personnel in the event of any facilities emergencies that occur after normal business hours.

Crime Prevention Education and Awareness

Crime prevention is a high priority for the Department and the entire University. The Department encourages community members to be aware of their surroundings, both on and off campus, and to take responsibility for their own safety and that of others. Toward that end, the Department offers several crime prevention and education programs and services. They include the following:

- **Security surveys and vulnerability assessments:** The Department routinely conducts security surveys and vulnerability assessments to identify areas of campus that present vulnerabilities to the safety of the University community. The Department works with appropriate offices, including Facilities Management, in addressing concerns.
- **Operation Identification:** The Department tags personal or University property free of charge. This ongoing service aids in deterring theft and helps law enforcement officials trace stolen property. The Rider community is urged to take advantage of this fast, easy way to protect personal belongings and University property.
- **Escort Service:** Escorts are available free of charge to students and other community members who are visiting another building or returning from off-campus events late at night. Community members are encouraged to contact the Department at x8315 or x5029 to request this year round service.

- **Educational Programs:** Programs such as fire safety demonstrations, crime prevention programs, and self protection seminars are available to the University community free of charge and are conducted throughout the year. Anyone interested in these or similar programs is asked to contact the Department of Public Safety at x5029.
- **Crime Prevention Brochures:** A series of brochures is available free of charge to students and employees. Topics include home and office security, personal safety and security, operation identification, and credit card safety.
- **New Student Orientation:** Public Safety officers meet with new students and their parents during orientation to provide an overview of the Department's programs and services and basic safety tips.
- **New Employee Orientation:** Public Safety officers meet regularly with new employees to provide an overview of the Department's programs and services as well as fire safety and other basic safety tips.

Timely Warning and Emergency Notifications

Rider University firmly believes in the use of timely warning notices as a means of preventing crimes or other serious incidents, as well as to notify the University community of crimes committed on campus or in the surrounding area. Members of the Rider community are encouraged to immediately report crimes and other serious incidents to the Department of Public Safety so that a timely warning notice can be issued as appropriate.

The University is also committed to ensuring that appropriate information is disseminated quickly and accurately in an emergency situation. The Department of Public Safety is responsible for coordinating emergency preparedness efforts, including emergency response and evacuation policies and procedures, in coordination with the University's senior management team. Emergency policies, procedures, and notification systems are evaluated as needed and tested on an annual basis. Emergency response and evacuation procedures are publicized in the employee phone directory and on Rider's Web site.

The Director of Public Safety, the Associate Vice President for Planning, and the Associate Vice President for Student Affairs and Dean of Students determine when and how to issue timely warning notices and emergency notifications. Without delay and taking into account the safety of the University community, they determine the content of the notification and initiate the notification system, unless issuing a notification, in the professional judgment of responsible authorities, compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

Timely warning and emergency notifications to students, faculty, and staff include the use of RiderAlert, Rider's electronic notification system; voice mail; e-mail; Web postings; and/or signage.

Missing Student Policy

Rider University's Missing Student Policy complies with the Higher Education Opportunity Act and is available for review through the Residential Programs Office, Department of Public Safety, and the Associate Dean of Students Office.

Rider University Substance Abuse Policy

Rider University believes that individual responsibility is extremely important in social choices. Substance abuse is prevalent on college campuses today and often hinders community members' ability to lead lives of productive work, enlightened living and community involvement. The University policy regarding alcohol and other drugs provides penalties for abuses but places major responsibility on students for responsible decision making.

The University's policies and Code of Social Conduct governing the use of alcohol and other drugs apply to all Rider students and their guests. The primary responsibility for knowing and abiding by the provisions of the University's policies rests with the individual student.

Rider's Alcohol Policy

Rider University seeks to maintain a safe and healthy campus environment that is conducive to the academic and social activities of its students. Rider's alcohol policy fosters this safe and healthy environment and reflects the need for mutual respect and personal responsibility among the members of the Rider community, all of whom are expected to be acquainted with, and to abide by, the University's policies, federal and state laws, and local ordinances related to the sale and consumption of alcohol.

Rider's alcohol policy prohibits the consumption, possession and/or purchase of alcoholic beverages by any person under 21 years of age. A student who is 21 years of age or older may consume alcoholic beverages responsibly in the Rider Pub, in their private living units or in Greek house rooms provided the student complies with all other aspects of Rider's alcohol policy. Possessing, using, and/or transporting beer balls, kegs and/or other containers of alcohol intended for group consumption are prohibited. Sanctions for violations of the alcohol policy include, among others, parental notification, fines, mandatory alcohol education or consultation, community restitution, removal from housing, suspension, and/or dismissal from the University.

Rider's alcohol policy is published in its entirety in the student handbook, *The Source*, which is available via Rider's Web site (www.rider.edu) and the Office of Community Standards.

Rider's Drug Policy

Rider does not tolerate the use or possession of any illegal substance on its campuses. The making, growing, distributing, sharing, selling and/or possession of illegal substances as defined by New Jersey statutes are violations of Rider's Code of Social Conduct as outlined in *The Source*. Additional violations as outlined in *The Source* relate to possession of drug paraphernalia, being in the presence of illegal substances, and being under the influence of illegal substances. The University recognizes the right of law enforcement agencies to enforce statutes pertaining to illegal substances on its campuses, including executing search and arrest warrants.

Rider's drug policy is published in its entirety in the student handbook, *The Source*, which is available via Rider's Web site (www.rider.edu) and the Office of Community Standards.

Substance Abuse Education and Awareness

Consistent with its core mission, Rider provides students a variety of prevention focused substance abuse education and awareness programs. These are coordinated by a full-time substance abuse prevention specialist and supported by various offices throughout the University including the

Student Health Center, Counseling Center, and Student Affairs. An employee assistance program is available to employees at 609-396-5877.

Rider University Campus Sexual Assault Victim's Bill of Rights

Rider University recognizes that the impact of violence on its victims and the surrounding community can be severe and long lasting. The University supports the New Jersey statute that articulates requirements for policies, procedures and services designed to insure that the needs of victims are met and that the state's colleges and universities create and maintain communities that support human dignity.

Rider's Campus Sexual Assault Victim's Bill of Rights is available in its entirety in the student handbook, *The Source*, which is posted on Rider's Web site (www.rider.edu) and available from the Office of Community Standards. Additional information can be obtained via the Department of Public Safety, Student Health Center, Counseling Center, Residence Life Office, and Human Resources. A brochure entitled "Sexual Assault—What to Do When Someone Needs Help" is also available through these offices.

Preventing and Responding to Sexual Assault

Reporting a sexual assault

Reporting a sexual assault is an important step in the recovery process and may help to prevent another assault. Reporting an incident does not mean the victim must proceed with criminal prosecution or University action.

The Department of Public Safety, Student Health Center, Counseling Center and Student Affairs staff are available to victims and their friends to provide confidential assistance and support. These offices are specially trained to deal with rape and sexual assault cases. Staff help victims by:

- Providing information regarding legal and disciplinary reporting options. A report, which may be kept confidential at the victim's request, can be prepared by the Department of Public Safety to be used for University or legal proceedings, should the victim decide to pursue further action.
- Supporting a victim through any private University complaint
- Assisting to manage the impact on academic and living situations, provided reasonable alternatives are available
- Assisting in providing or obtaining University and off-campus services for medical, legal, and emotional support.

The ultimate decision with regard to proceeding with medical, legal, disciplinary, and/or counseling services is that of the victim. No one from the University will make an individual do anything she or he does not wish to do. In all cases, confidentiality is of the utmost importance.

It is also important to note that victims are free from any pressure from University personnel to:

- Report the crimes if they do not wish to do so
- Report crimes as lesser offenses than victims perceive the crime to be

- Refrain from reporting crimes
- Refrain from reporting crimes to avoid unwanted personal publicity.

Available services and contact information

Victims and their friends have the following options available to them:

- **Department of Public Safety:** Located in Bristol Chapel and staffed 24 hours a day, every day. The emergency number is **609-896-7777** and the non-emergency number is **609-896-5029**. Officers provide confidential support and assistance. They will assist in contacting the police and/or prepare a report, at the request of victims.
- **Student Health Center:** Located in Taylor Hall or by calling **609-921-7100 x8222** weekdays. The nurse provides a safe and supportive environment and immediate medical attention for any physical injury. The nurse will also call Womanspace at the victim's request.
- **Counseling Center:** Located in Williamson Hall or by calling **609-921-7100 x8275** weekdays. Victims can make an appointment with a professional counselor for a private and confidential session.
- **Student Affairs:** Student Affairs is located in the Student Center. Staff provide support and assistance and can direct victims to the appropriate resources.
- **Princeton Borough Police Department:** Located at 1 Monument Drive (off Route 206) in Princeton or by calling **609-924-4141** or **911** in an emergency. A police officer can meet with a victim in the Public Safety office or will come to his or her on-campus location, usually accompanied by a Public Safety officer. The police will explain their role and how they can be of assistance.
- **Princeton Township Police Department:** Located at 1 Valley Road or by calling **609-921-2100** or **911** in an emergency. A police officer can meet with a victim in the Public Safety office or will come to his or her on-campus location, usually accompanied by a Public Safety officer. The police will explain their role and how they can be of assistance.
- **Womanspace:** A 24-hour crisis and information hotline available at **609-394-9000**. Trained and sensitive counselors and advocates are available on the phone and in person to help victims through the process and, at victims' request, will accompany them to the hospital, police station, or Public Safety office. All contact with Womanspace is confidential.

What to do if you or someone you know is sexually assaulted

Go to a place that is safe and seek medical attention

If a sexual assault occurs, safety and medical assistance are the first considerations. Whether or not a victim decides to report the incident, she or he should seek medical treatment immediately and get counseling as soon as possible.

Not all injuries are immediately apparent. A medical examination may be necessary to determine internal injuries, sexually transmitted disease, or pregnancy. Medical services are available through Rider's Student Health Center and any one of the area's designated rape treatment centers—Robert Wood Johnson University Hospital in Hamilton, Capital Health System at Helene Fuld or Mercer Medical Center, and Princeton Medical Center.

Do not bathe, shower, douche, or change clothes before seeking medical attention. Preserving evidence is important in reporting the incident, should a victim choose to do so.

Contact the Department of Public Safety for needed transport

Calling for a medical services transport will not result in an investigation unless the victim chooses to pursue one. The provision of medical treatment and counseling are confidential.

Seek counseling

Even if a victim chooses not to report the sexual assault or press charges, she or he should consider counseling. Services are available via Rider's Counseling Center.

Consider reporting the assault to the authorities

Reporting a sexual assault is an important step in the recovery process and may help to prevent another assault. Reporting an incident does not mean the victim must proceed with criminal prosecution or University action. The Department of Public Safety will prepare a report which can be kept confidential or used for campus and/or legal proceedings. The Department will also assist a victim in contacting local police and getting him or her medical, counseling and other assistance as needed. The ultimate decision to pursue further action is that of the victim.

Immediately following an attack, the victim should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the suspects' identity and/or location.

Changing academic and living situations

Victims have the option to request that the University take reasonable steps to prevent unwanted contact between them and the individual(s) who victimized them. This may include a change in residence or class schedule. The Associate Dean of Students Office will assist victims in this regard.

Pursuing criminal prosecution or University action

Victims have the option to pursue criminal prosecution through the Princeton Borough or Princeton Township Police Departments. The Department of Public Safety is available to assist victims in contacting the police if they so choose.

Victims may also choose to pursue University action through Rider's harassment policy or the Code of Social Conduct, both of which are included in their entirety in the student handbook, *The Source*, which is available via Rider's Web site (www.rider.edu) and the Office of Community Standards.

Violations of Rider's Code of Social Conduct, including those related to sexual assault, are adjudicated by the appropriate hearing authority as enforced by the Office of Community Standards and outlined in *The Source*. Victims and those they accuse are both entitled to have witnesses present at a hearing and all are informed of the hearing's outcome. Sanctions for violation of the Code of Social Conduct related to a sexual assault range from disciplinary probation, fines, restricted access to campus areas, removal from housing, dismissal, and expulsion.

Pursuing the matter through the University in no way limits or excludes the option to pursue criminal prosecution. The Department of Public Safety and the Associate Dean of Students Office are available to victims to discuss the differences between these various courses of action.

Campus Security Statistics

Crime Definitions

From the *Uniform Crime Reporting Handbook*, the National Incident-Based Reporting System Edition of the *Uniform Crime Reporting Handbook*, and the *Uniform Crime Reporting Hate Crime Data Collection Guidelines*.

Arson. Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc. [Count one offense per each incident]

Criminal Homicide/Manslaughter by Negligence. The killing of another person through gross negligence. [Count one offense per victim]

Criminal Homicide/Murder and Non-Negligent Manslaughter. The willful (non-negligent) killing of one human being by another. [Count one offense per victim]

Robbery. The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear. [Count one offense per incident]

Aggravated Assault. An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.) [Count one offense per victim]

Burglary. The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned. [Count one offense per incident]

Motor Vehicle Theft. The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.) [Count one offense per each stolen vehicle]

Larceny Theft. The unlawful taking, carrying, or riding away of property from the possession or constructive possession of another. [Count one offense per incident]

Simple Assault. All assaults and attempted assaults which are not of an aggravated nature and do not result in serious injury to the victim. [Count one offense per victim]

Intimidation. The unlawful placing of another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack. [Count one offense per victim]

Destruction, damage, or vandalism of property. The willful or malicious destruction, injury, disfigurement, or defacing of any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law. [Count one offense per incident]

Weapon Law Violations. The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned. [Count the number of arrests*]

Drug Abuse Violations. The violation of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine). [Count the number of arrests*]

Liquor Law Violations. The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.) [Count the number of arrests*]

Sex Offenses—Forcible. Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. [Count one offense per victim]

Sex Offenses—Non-Forcible. Unlawful, non-forcible sexual intercourse. [Count one offense per victim]

Incest. Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape. Non-forcible sexual intercourse with a person who is under the statutory age of consent.

*When counting multiple offenses, the FBI's Uniform Crime Reporting Hierarchy Rule is used. This requires that institutions count only the most serious offense when more than one offense is committed during a single incident. While this applies to all categories above, it is particularly relevant for weapon law, drug abuse, and liquor law violations.

Location Classifications

To better understand the listed criminal statistics, the following four definitions should be consulted:

On-Campus. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is an integral part of the core campus that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Residence Halls. Dormitories or other residential facilities for students on campus is a subset of the on-campus category.

Non-Campus Building or Property. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property. All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Criminal Offenses

Criminal Offenses—On-Campus	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	4	2	0
d. Nonforcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	3	4	2
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Criminal Offenses—On-Campus Residence Halls	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	4	2	0
d. Nonforcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	3	2
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Criminal Offenses—Non-Campus	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Nonforcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Criminal Offenses—Public Property	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Forcible sex offenses (including forcible rape)	0	0	0
d. Nonforcible sex offenses	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Arrests

Arrests—On-Campus	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	2	0
c. Liquor law violations	0	0	0

Arrests—On-Campus Residence Halls	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions/Judicial Referrals—On-Campus	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	43	19	9

Arrests—Non-Campus	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions/Judicial Referrals—Non-Campus	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Arrests—Public Property	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions/Judicial Referrals—Public Property	2006	2007	2008
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

NJ Sex Offender Internet Registry

For information concerning sex offenders in the state of New Jersey, go to the New Jersey Sex Offender Internet Registry at <http://www.nj.gov/njsp/info/reg sexoffend.html>.

Hate Crimes

Colleges and universities must include, by geographic location and by category of prejudice, any of the aforementioned offenses, and any crime involving bodily injury reported to local police agencies or to a campus security authority, that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Included in the bodily injury category are all applicable crimes with the exception of Aggravated Assault which is a separate crime category. The categories of bias are: race, gender, religion, sexual orientation, ethnicity/national origin, and disability.

The following criminal offenses that manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity and can be classified as Hate Crimes as prescribed by the Hate Crime Statistics Act (28 U.S.C. 534) occurred.

Hate Crimes—On-Campus	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses – Forcible	0	0	0
d. Sex offenses—Non-forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny-theft °	NA	NA	0
l. Simple assault °	NA	NA	0
m. Intimidation °	NA	NA	0
n. Destruction, damage, or vandalism of property °	NA	NA	0

Hate Crimes—On-Campus Residence Halls	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses – Forcible	0	0	0
d. Sex offenses—Non-forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny-theft °	NA	NA	0
l. Simple assault °	NA	NA	0
m. Intimidation °	NA	NA	0
n. Destruction, damage, or vandalism of property °	NA	NA	0

Hate Crimes—Non-Campus	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses – Forcible	0	0	0
d. Sex offenses—Non-forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny-theft °	NA	NA	0
l. Simple assault °	NA	NA	0
m. Intimidation °	NA	NA	0
n. Destruction, damage, or vandalism of property °	NA	NA	0

Hate Crimes—Public Property	2006	2007	2008
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses – Forcible	0	0	0
d. Sex offenses—Non-forcible (include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Any other crime involving bodily injury	0	0	0
k. Larceny-theft °	NA	NA	0
l. Simple assault °	NA	NA	0
m. Intimidation °	NA	NA	0
n. Destruction, damage, or vandalism of property °	NA	NA	0

NOTES:

Arrest is defined as persons processed by arrest, citation, or summons.

Referral Offenses are those that are referred to campus officials for disciplinary action. Not all of the referrals are necessarily found responsible.

Criminal offenses included both offenses that were reported to police and offenses that were not reported to the police.

Criminal offenses that occurred in Residence Halls have been included in the On-Campus category.

°The new Higher Education Opportunity Act reporting and disclosure requirements necessitate that colleges and universities report four additional crimes (larceny-theft; simple assault; intimidation; and destruction, damage, or vandalism of property) only if committed as hate crimes. These additional reporting requirements are effective as of August 14, 2008. The information above regarding these four additional crimes reflects the time period August 14 through December 31, 2008.

SECTION TWO: FIRE SAFETY

What is a Fire Safety Report?

The Rider University Department of Public Safety is responsible for preparing and distributing an annual fire safety report as per the reauthorization in August 2008 of the Higher Education Opportunity Act. Colleges and universities are required to publish statistics on each on-campus student housing facility regarding the number of fires and their causes, number of injuries and deaths, and the value of property damage. Additionally, institutions must report information on student housing fire safety systems, fire drills, evacuation policies and procedures, fire safety education and training, and plans for future fire safety improvements. This law also requires institutions to keep, maintain, and make public a log of all fires in on-campus housing facilities, including the date, time, and location of each fire.

Rider's Department of Public Safety works closely with several other University departments, among them Facilities Management, the Associate Dean of Students Office and the Residential Programs Office in compiling this fire safety report each year.

This report is available on Rider's Web site at www.rider.edu/Files/WestminsterBrochure.pdf. Paper copies are available via the Department by calling 609-896-5029 or by e-mailing ttucker@rider.edu.

On-Campus Residential Fire Safety Systems

Smoke detectors and sprinklers are installed in all residence facilities in individual rooms and common areas. They are connected to building fire alarm control panels which are monitored 24/7 by the Department of Public Safety. Fire extinguishers are also installed in the hallways, lounges, and laundry rooms and are inspected monthly by the Department.

Facilities Management, in collaboration with Public Safety and other departments, is responsible, either directly or through contractual services, for the selection, installation, inspection, and maintenance of and improvements to Rider's fire safety systems.

Issues or concerns regarding Rider's fire safety systems should be brought to the attention of Facilities Management during normal operating hours at 609-921-7100 x8272 and at all other times to the Department of Public Safety at 609-896-5029.

Residential Fire Safety Policies and Regulations

Regulations and policies concerning student room furnishings, maintenance and room modifications, smoking, electrical appliances, open flames, and fire and safety, among other housing regulations, are included in greater detail in the student handbook, *The Source*.

Violations of criminal law and/or the University's Code of Social Conduct as they relate to fire safety and as outlined in the student handbook, *The Source*, should be reported directly and promptly to the Department of Public Safety.

Violations of Rider's Code of Social Conduct are adjudicated by the appropriate hearing authority as enforced by the Office of Community Standards. Further information is available in *The Source*

which is available via Rider's Web site (www.rider.edu) and the Office of Community Standards. Depending on the nature of the incident involved, prosecution may take place, in accordance with New Jersey criminal law, independent of University action.

Fire Event Log

The Department of Public Safety maintains a written, easily understood Fire Event Log as required by the Higher Education Opportunity Act.

The Fire Event Log records, by the nature, date, time, and general location, any fire that occurred on any on-campus student housing facility. This log is available for public inspection and is located at the Public Safety Communications desk. In addition, annual reports containing this information are submitted to the campus community and the U.S. Secretary of Education.

Fire Prevention Education and Awareness

The Department of Public Safety conducts fire drills as required by the New Jersey Fire Code in all facilities on the Princeton campus. All occupants are required to evacuate buildings during a drill or actual emergency until the all clear signal is given. Violators are subject to disciplinary action as per the student handbook, *The Source*.

Residence program staff assist the Department of Public Safety during fire drills and other emergencies in residence facilities. They include area directors and residence directors. Building marshals assist the Department in all other buildings. Building marshals are knowledgeable individuals in each of the buildings who communicate to their building occupants during an emergency and coordinate evacuation and/or sheltering-in-place, depending on the nature of the emergency.

The Department conducts a fire prevention smokeout training program as part of the annual training of residence program staff. Participants are taught safe evacuation techniques in a controlled environment. A predetermined hallway is filled with stage smoke from a smoke machine, maintained and operated by the Department, to simulate a smoke-filled condition in a building.

New employees attend fire safety training as part of new employee orientation.

Two fire drills were conducted in each of the residence facilities and one fire drill was conducted in each of the non-residential facilities in calendar year 2008 on the Princeton campus in accordance with the New Jersey Fire Code.

Fire Statistics

The following statistics indicate the number of fires and the cause of each fire, the number of injuries related to a fire that result in treatment at a medical facility, the number of deaths related to a fire, and the value of property damage caused by each fire in a residential facility on the Princeton campus.

Rider University Department of Public Safety

On-Campus Residential Facility Fire Event Log Statistics— Princeton Campus

Date Received	Time Received	Building	Room #	Cause of Activation	Related Report	# of Deaths	# of Injuries	Property Value
		No	Fires	Reported	for	2008		

NOTE: This report reflects Calendar Year 2008 (January 1–December 31).

Evacuation Policies

Evacuation procedures for residential and non-residential buildings on the Westminister campus are outlined in detail in the student handbook, *The Source*, on the Rider University Web site, in the employee telephone directory, and in the back pages of this report.

Fire—Administration Buildings

1. What to do when a smoke or fire alarm sounds:

- A. Proceed to the nearest EXIT. Leave the building immediately. DO NOT use the elevators. If smoke or fire is present use another EXIT. If smoke is present, keep low or as close to the floor as possible.
- B. Report to the building’s designated assembly point. Stay at the assembly point to be accounted for and given further instructions. DO NOT re-enter the building until a uniformed member of the Emergency Response Team has given an “all clear.”
- C. When leaving a room or entering a stairwell, feel the doorknob, or touch the door with the back of your hand. If it is hot to the touch DO NOT open the door. If the door is not hot, brace yourself and open the door slightly. If intense heat or smoke is present, DO NOT open the door any further, close the door and stay inside the room or use another stairwell.
- D. If you are unable to evacuate your room, **DIAL 7777 FROM CAMPUS PHONES OR 911 FROM PUBLIC PHONES FOR ASSISTANCE.** If possible, seal the bottom edge of the door with a coat or jacket (wet if possible). If your window opens hang an object (e.g. coat, shirt, etc.) out of the window to attract attention. Follow any instructions given by the Emergency Response Team.

2. What to do when smoke or fire is seen:

- A. Initiate a fire alarm by activating the nearest FIRE ALARM PULL STATION. Pull Stations are generally located: at the ends of hallways by EXIT doors, entrances into stairwells, or by doors leading directly to the outside. If possible, confine the fire by closing the door to the room. Only attempt to extinguish the fire if you are trained to use a fire extinguisher.
- B. Evacuate the building, then **DIAL 7777 FROM CAMPUS PHONES OR 911 FROM PUBLIC PHONES** to report a fire and give the following information:

- Your name, telephone number, and the location you are calling from.
- The location of the emergency (e.g., Library, first floor, etc.)
- Describe the situation (e.g., smell of smoke, open flames, etc.)
- If possible, tell them what is burning (e.g., wastebasket, stove, etc.)
- Hang up only after the Emergency Operator has done so, or told you to.

C. Proceed to the nearest EXIT. DO NOT use the elevators. If smoke or fire is present, use another EXIT. If smoke is present, keep low or as close to the floor as possible. Report to the building's designated assembly point. *Before leaving your room or if unable to evacuate your room, follow the procedure listed in Section 1 C and D.*

D. Stay at the assembly point to be accounted for and given further instructions. *DO NOT re-enter the building until a uniformed member of the Emergency Response Team has given an "all clear."*

Building Marshals should appoint an **accountability monitor** and choose an **assembly point** for their section or department.

An **accountability monitor** is a person who is responsible for making sure all of the occupants of their area are accounted for at the assembly point. The accountability monitor reports anyone missing to the Public Safety officers. This person should be someone who is familiar with the coming and going of personnel and visitors in your section or department (i.e., who's on vacation, out sick, at a meeting).

The **assembly point** is a predetermined point outside the building. It is at this point that all occupants of your section or department will report to upon leaving the building and will be accounted for by the accountability monitor. Choose an assembly point that is nearby and a safe distance from the building.

Faculty should have an evacuation plan with a predetermined assembly point for their classrooms and review the plan with their students.

The emergency evacuation plan should be discussed among the staff. Review the routes of exit from your office and discuss ways to assist any fellow coworkers or students with special needs.

STOP, DROP AND ROLL

If your clothing catches on fire:

STOP. Don't Run.

DROP to the ground.

ROLL over and over to smother the flames.

Your own common sense is the finest safety device ever developed. Above all—use your head.

Fire—Princeton Residential Facilities

1. What to do when a smoke or fire alarm sounds:

A. Proceed to the nearest EXIT. Leave the building immediately. DO NOT use the elevators. If smoke or fire is present use another EXIT. If smoke is present, keep low or as close to the floor as possible.

B. Report to the building's designated assembly point. Stay at the assembly point to be accounted

for and given further instructions. *DO NOT re-enter the building until a uniformed member of the Emergency Response Team has given an “all clear.”*

- C. When leaving a room or entering a stairwell, feel the doorknob, or touch the door with the back of your hand. If it is hot to the touch DO NOT open the door. If the door is not hot, brace yourself and open the door slightly. If intense heat or smoke is present, DO NOT open the door any further, close the door and stay inside the room or use another stairwell.
- D. If you are unable to evacuate your room, seal the bottom edge of the door with clothing, towels, bedding, etc. (wet if possible). If possible, hang an object (e.g. coat, towel, sheet, shirt, etc.) out of the window to attract attention. **DIAL 7777 FROM CAMPUS PHONES OR 911 FROM PUBLIC PHONES FOR ASSISTANCE.** Follow any instructions given by the Emergency Response Team.

2. What to do when smoke or fire is seen:

- A. Initiate a Fire Alarm by activating the nearest FIRE ALARM PULL STATION. Pull Stations are generally located: at the ends of hallways by EXIT doors, entrances into stairwells, or by doors leading directly to the outside.

DO NOT attempt to extinguish the fire. If possible, confine the fire by closing the door to the room.

- B. Evacuate the building, then **DIAL 7777 FROM CAMPUS PHONES OR 911 FROM PUBLIC PHONES** to report a fire and give the following information:

- Your name, telephone number and the location you are calling from.
- The location of the emergency (e.g. Dayton Hall, room #225, etc).
- Describe the situation (e.g. smell of smoke, open flames, etc.)
- If possible, tell them what is burning (e.g. wastebasket, stove, etc.)
- Hang up only after the Emergency Operator has done so, or told you to.

- C. Proceed to the nearest EXIT. DO NOT use the elevators. If smoke or fire is present use another EXIT. If smoke is present, keep low or as close to the floor as possible. Report to the building’s designated assembly point. Before leaving your room or if unable to evacuate your room follow the procedure listed in Section 1 C and D.

- D. Stay at the assembly point to be accounted for and given further instructions. *DO NOT re-enter the building until a uniformed member of the Emergency Response Team has given an “all clear.”*

FOR PRINCETON RESIDENTS, THE DESIGNATED ASSEMBLY POINT IS:

THE GREAT PLAINS

(The Dining Commons is the alternate assembly point)

Residential Facilities Assembly Points

Lawrenceville Campus

Conover—behind Olson Hall, at the A wing side (Olson A Lounge)

Gee—across the residential roadway in the open, grassy area (Lincoln A Lounge)

Hill—in the grassy area by Ziegler A wing (Ziegler A Lounge)

- Kroner**—behind Wright Hall (Wright B Lounge)
- Lincoln**—across the residential roadway at the volleyball court (Gee A Lounge)
- Olson**—across the residential roadway by the Hill C wing (Gee B Lounge)
- Poyda**—in the grassy area by Centennial Lake (Ridge House Lounge)
- Ridge House**—across the roadway in the grassy area at the rear of University House (House 4 Lounge).
- Switlik**—by Hill Hall, A wing side (Olson B Lounge)
- University House**—grassy area in front of University House near Centennial Lake (House 5 Lounge)
- Wright**—in the grassy area by the volleyball court (Kroner A Lounge)
- Ziegler/New Building**—in the grassy area behind Ziegler (Wright A Lounge)
- House 1**—grassy area across the roadway (House 4 Lounge)
- House 3**—across the roadway in grassy area in the rear of House 5 (House 2 Lounge)
- House 5**—grassy area in front of House 5 near Centennial Lake (House 3 Lounge)
- House 7**—grassy area across the roadway (House 8 Lounge)
- House 8**—grassy area across the roadway (House 7 Lounge)
- House 10**—grassy area across the roadway (House 8 Lounge)
- West Village**—grassy area between Poyda and House 5

STOP, DROP AND ROLL

If your clothing catches on fire:

STOP. Don't Run.

DROP to the ground.

ROLL over and over to smother the flames.

Your own common sense is the finest safety device ever developed. Above all—use your head.

Evacuation for People with Disabilities

After an evacuation is ordered:

- A. Check on people with special needs during an evacuation. A *buddy system*, in which people with disabilities arrange for volunteers to alert them and assist them in an emergency, is a good method.
- B. Always **ask** someone with a disability how you can help **before** attempting any rescue technique or giving assistance. Ask how he or she can best be assisted or moved and whether there are any special considerations or items that need to come with the person.
- C. **DO NOT USE ELEVATORS**, unless authorized to do so by police, public safety, or fire personnel. Elevators can fail during a fire.
- D. If the situation is life threatening, call Public Safety at **x7777** and state your name, location, and area involved.

There are evacutrak chairs located in different buildings on campus to assist in the evacuation of persons who may not be able to walk down stairs or need further assistance.

This brochure, which contains both the Campus Security Report and the Fire Safety Report for the Westminster Campus of Rider University, has been produced in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (also known as the Clery Act or Campus Security Act), codified at 20 U.S.C. 1092(f) as part of the Higher Education Act of 1965 (HEA). It is distributed annually via Internet to all students and employees. A hard copy brochure is made available to all prospective students and employees on request.

Further information about Rider University policies, regulations, and fire safety and security services is available in the student handbook *The Source* and/or online at www.rider.edu. Employees may also obtain further information from the Human Resources Department or the Employee Assistance Program.

WESTMINSTER
CHOIR COLLEGE



RIDER
UNIVERSITY

101 Walnut Lane
Princeton, NJ 08540
609-921-7100
www.rider.edu/westminster

EMERGENCY:
ON-CAMPUS DIAL x7777
OR 609-896-7777

Telephone Numbers

Westminster Choir College of Rider University:

Main Number 609-921-7100

Department of Public Safety

Bristol Chapel Office (Non-Emergency) x8315

Office of the Associate Dean of Students x8263

Counseling Center x8275

Residence Life Office x8262

Facilities Management..... x8315

Other:

Princeton Borough Police 609-924-4141

Emergency 911

Princeton Township Police 609-921-2100

Emergency 911

Employee Assistance Program 609-396-5877

609-689-0950

Rider University Lawrenceville Campus:

Main Number 609-896-5000

Department of Public Safety (both campuses)

Non-Emergency..... 896-5029

Emergency x7777

Human Resources Department 896-5140

Student Administrative Services 896-5103

Admissions Office 896-5042

Associate Vice President for Student Affairs

and Dean of Students..... 896-5101

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