

“E” CLASSROOM OPERATION INSTRUCTIONS

TURN ON THE SYSTEM



- Press Projector “ON” button on the desk mounted control panel.
- Red “Warm-up” light turns green and indicates “Ready” in 30 seconds. (Projector takes two minutes to full brightness)

COMPUTER DISPLAY

Macintosh Display



- Log in using your EasyPass name (not your e-mail address) and password
- Select the “Lectern Computer” button on control panel.
- The window above the button is high-lighted blue indicating the selection has been made.
- Use the volume control on the control panel for audio loudness
- Make sure you log off at the end of your session

Computer Notes:

- The system and projector must be on to play any audio from the computer (CDs, mp3s, or internet) or DVD player.



Guest Laptop

- Select the “Guest Laptop” button on the control panel.
- VGA, network and audio cables are provided at the top of the desk. Connect VGA cable prior to powering up the laptop.



VCR/DVD DISPLAY

- Select VCR/DVD button on the control panel. The button is high-lighted blue when selected.
- Turn on the VCR/DVD from the front panel of the VCR/DVD unit.
- Choose between VHS tape or DVD by using the VCR/DVD selection button on the front of the unit or by the buttons on the remote control .
- The remote must be aimed directly at the DVD/VCR
- Basic VCR/DVD functions are accessed on the front of the unit. Complete functions and controls for scan, chapter functions, etc are available via the attached remote.
- Use the volume control for the video audio loudness



IMPORTANT: PLEASE turn the system OFF when finished. This will conserve the life of the lamp. (Lamp replacement cost is \$450.)

Note: Once the system is turned off, it can not be reactivated for approximately two minutes. A red flashing “Warm-up” light after pressing “ON” indicates that the system is not yet ready for reactivation however, the system will turn on automatically after the two minute cycle completes.



If you have any questions or would like a demonstration, call in advance, the OIT Help Desk at x3000