

# “E” CLASSROOM OPERATION INSTRUCTIONS

## TURN ON THE SYSTEM



- Press Projector “ON” button on the desk mounted control panel.
- Red “Warm-up” light turns green and indicates “Ready” in 30 seconds.
- (Projector takes two minutes to full brightness)

## COMPUTER DISPLAY



- Select the “Lectern PC” button on control panel.
- The window above the button is high-lighted blue indicating the selection has been made.
- Use volume controls for computer audio loudness.

### Computer Notes:

- The system and projector must be on to play any audio from the computer (CDs, mp3s, or internet) or DVD player.
- For “Black Screen” (projector stays on but its light is not visible on screen): press and hold the “ON” button, while holding “ON” press the “Lectern PC” button. Pressing the two buttons together again returns to normal screen.



## Guest Laptop

- Select the “Guest Laptop” button on the control panel.
- VGA, network and audio cables are provided at the top of the desk. Connect VGA cable prior to powering up the laptop.



## VCR/DVD DISPLAY

- Select VCR/DVD button on the control panel. The button is high-lighted blue when selected.
- Turn on the VCR/DVD from the front panel of the VCR/DVD unit.
- Choose between VHS tape or DVD by using the VCR/DVD selection button on the front of the unit or by the buttons on the remote control .
- The remote must be aimed directly at the DVD/VCR
- Basic VCR/DVD functions are accessed on the front of the unit. Complete functions and controls for scan, chapter functions, etc are available via the attached remote.
- Use the volume control for the video audio loudness



## ELMO VISUAL PRESENTER DISPLAY

- Turn Presenter ON. Switch is located at left , rear of unit
- Select “DOCUMENT CAMERA” button on the control panel. The button is high-lighted blue when selected.
- Adjust size, focus and desired light source using the Presenter’s front panel buttons



**IMPORTANT: PLEASE turn the system OFF when finished.** This will conserve the life of the lamp. (Lamp replacement cost is \$450.)

Note: Once the system is turned off, it can not be reactivated for approximately two minutes. A red flashing “Warm-up” light after pressing “ON” indicates that the system is not yet ready for reactivation however, the system will turn on automatically after the two minute cycle completes.



**If you have any questions or would like a demonstration, call in advance, the OIT Help Desk at x3000**